

MINUTES
TOWNSHIP OF HILLSBOROUGH
MUNICIPAL UTILITIES AUTHORITY

WEDNESDAY, February 25, 2015

The Township of Hillsborough Municipal Utilities Authority met at a regular monthly meeting on Wednesday, February 25, 2015, with the following members present:

Michael Avolio.
Michael Merdinger
Richard Nunn
Greg Burchette

Also present were Scott Lynn, Executive Director, and Peter Cipparulo III, General Counsel. Absent was member Robert McCray.

Announcement – Open Public Meetings Act

Mr. Lynn made the following announcement: In accordance with the provisions of the Open Public Meetings Act, P.L. 1975, c. 231, as amended, notice of this meeting was duly provided as part of the annual meeting notice on March 7, 2014.

Roll Call

REORGANIZATION

Oath of Office

Resolution – Appointing Richard Nunn to a Five year Term

Mr. Lynn reported that Mr. Nunn was appointed by the Hillsborough Township Committee to the Authority on February 10, 2015 to fill an unexpired term until February 1, 2020.

The oath of office was then administered by Mr. Lynn to newly appointed member, Richard Nunn for a 5 year term to end January 31, 2020. The members congratulated Mr. Nunn on his appointment to the board.

Election of Officers

Mr. Lynn, acting as Chairman Pro Tem, called for nominations for Chairman to serve until the reorganization meeting in February, 2016.

Mr. Nunn moved that Mr. Avolio be nominated Chairman.

The motion was seconded by Mr. Merdinger, and the roll call vote was: Mr. Nunn – yes, Mr. Burchette - yes, Mr. Merdinger – yes.

Mr. Merdinger moved that Mr. Nunn serve as Vice-Chairman until the reorganization meeting in February, 2016. The motion was seconded by Mr. Burchette, and the roll call vote was: Chairman Avolio – yes, Mr. Merdinger – yes, Mr. Nunn – yes, Mr. Burchette – yes.

Chairman Avolio then called for nominations for Secretary to serve until the reorganization meeting in February, 2016.

Mr. Nunn moved that Mr. McCray serve as Secretary until the reorganization meeting in February, 2015. The motion was seconded by Mr. Merdinger, and the roll call vote was: Chairman Avolio-yes, Mr. Merdinger – yes, Mr. Nunn – yes, and Mr. Burchette - yes.

Chairman Avolio then called for nominations for Treasurer to serve until the reorganization meeting in February, 2016.

Chairman Avolio moved that Mr. Merdinger serve as Treasurer until the reorganization meeting in February, 2016. The motion was seconded by Mr. Nunn, and the roll call vote was: Chairman Avolio – yes, Mr. Nunn – yes, and Mr. Burchette – yes, Mr. Merdinger – yes.

Chairman Avolio then called for nominations for Assistant Secretary-Treasurer to serve until the reorganization meeting in February, 2016.

Mr. Merdinger moved that Mr. Burchette serve as Assistant Secretary-Treasurer until the reorganization meeting in February, 2016. The motion was seconded by and the roll call vote was: Chairman Avolio – yes, Mr. Nunn – yes, Mr. Merdinger – yes, Mr. Burchette – yes.

Adoption of Order of Business

Chairman Avolio introduced the following resolution and moved that it be adopted:

BE IT RESOLVED that the order of business set forth below be adopted by The Township of Hillsborough Municipal Utilities Authority to govern the proceedings of the Authority at all meetings until the Organization Meeting in February, 2016.

1. Roll Call
2. Announcement of Compliance with “Open Public Meetings Act”
3. Disposition of Minutes of Prior Meetings
4. Public Hearings on all matters scheduled pursuant to public notice, such as rate resolutions, bond resolutions, receipt of bids, etc.
5. Business from the floor
6. Reports of -
 - (a) Engineer
 - (b) Consulting Engineer
 - (c) Auditor
 - (d) Attorney
7. Consideration of Matters Requiring Action
8. Consideration of New Matters and Correspondence
9. Approval of Claims
10. Investments
11. Business from the Floor
12. Adjournment

The motion and resolution were seconded by Mr. Merdinger, and the roll call vote was: Chairman Avolio – yes, Nunn – yes, Mr. Merdinger – yes, and Mr. Burchette - yes.

Resolution Re: Adoption and Publication of Annual Meeting Calendar

Mr. Merdinger introduced the following resolution and moved that it be adopted:

BE IT RESOLVED that in accordance with the provisions of the “Open Public Meetings Act”, (C, 321, P.L. 1975) the following schedule of public meetings shall be adopted for the year ending January 31, 2016; and

BE IT FURTHER RESOLVED that said schedule be advertised in the Hillsborough Beacon and the Courier-News, and that copies of said schedule be posted on the bulletin board of the Authority and filed with the Township Clerk.

TOWNSHIP OF HILLSBOROUGH MUNICIPAL UTILITIES AUTHORITY
PUBLIC NOTICE

In compliance with the "Open Public Meetings Act" (C, 321, P.L. 1975) of the State of New Jersey, PLEASE TAKE NOTICE that the Township of Hillsborough Municipal Utilities Authority will hold public meetings for the transaction of the Authority business in accordance with the following schedule:

March 25, 2015	September 23, 2015
April 22, 2015	October 28, 2015
May 27, 2015	November 24, 2015
June 24, 2015	December 16, 2015
July 22, 2015	January 27, 2016
August 26, 2015	February 24, 2016

PLEASE TAKE FURTHER NOTICE that all of the above listed meetings will commence at 8:00 P.M. at the offices of the Authority at 220 Triangle Road, Suite 234, in the Township of Hillsborough, County of Somerset, State of New Jersey

Copies of this notice have been posted at the offices of the Authority, filed with the Hillsborough Township Clerk, and published in the Courier News and the Hillsborough Beacon.

Scott Lynn, Executive Director

THE TOWNSHIP OF HILLSBOROUGH
MUNICIPAL UTILITIES AUTHORITY

The motion and resolution were seconded by Mr. Nunn, and the roll call vote was: Chairman Avolio – yes, Mr. Merdinger – yes, Mr. Nunn – yes, Mr. Burchette – yes.

Resolution Re: Mailing of Meeting Notices and Fees

Chairman Avolio introduced the following resolution and moved that it be adopted:

BE IT RESOLVED by The Township of Hillsborough Municipal Utilities Authority that the Executive Director is hereby directed to mail the annual meeting notice and all 48 hour notices to any person so requesting same upon payment to the Authority of the sum of \$10.00 which is hereby declared to be the reasonable sum for each mailing to be made hereunder; provided, however, that mailing to the newspapers shall be without charge.

The motion and resolution were seconded by Mr. Burchette, and the roll call vote was: Chairman Avolio – yes, Mr. Merdinger – yes, Mr. Nunn – yes, Mr. M Burchette – yes.

Resolution Re: Adoption of By-Laws

Mr. Merdinger introduced the following resolution and moved that it be adopted:

BE IT RESOLVED that the following By-Laws of The Township of Hillsborough Municipal Utilities Authority be adopted: (By-Laws attached hereto).

The motion and resolution were seconded by Mr. Nunn, and the roll call vote was: Chairman Avolio – yes, Mr. Merdinger - yes, Mr. Nunn – yes, and Mr. Burchette - yes.

Resolution Re: Indemnification

Mr. Merdinger introduced the following resolution and moved that it be adopted:

BE IT RESOLVED by The Township of Hillsborough Municipal Utilities Authority this 25th day of February 2015, as follows:

Section 1. Except as hereinafter provided, The Township of Hillsborough Municipal Utilities Authority (“Authority”) shall, upon the request of any present or former official, employee or appointee of the Authority provide for the indemnification and legal defense of any civil action brought against said person or persons arising from an act or omission falling within the scope of their public duties with the Authority.

Section 2. The terms of this Resolution and the definition of official, employee and appointee are to be construed liberally in order to effectuate the purposes of this Resolution, except that these terms shall not mean; a) any person who is not a natural person; b) any person while providing goods or services of any kind under any contract with the Authority, except an employment contract; c) any person while providing legal or engineering services for compensation unless said person is an employee of the Authority; and d) any person who as a condition of his or her appointment or contract is required to indemnify and defend the Authority and/or secure insurance.

Section 3. The Authority shall provide for defense of and indemnify any present or former official, employee or appointee of the Authority who becomes a defendant in a civil action if the person or persons involved; a) acted or failed to act in a matter in which the Authority has or had an interest; b) acted or failed to act in the discharge of a duty imposed or authorized by law; and c) acted or failed to take action in good faith. For purposes of this Resolution, the duty and authority of the Authority to defend and indemnify shall extend to a cross-claim or counterclaim against said person.

Section 4. The Authority shall not indemnify any person against the payment of punitive damages, penalties, or fines, but may provide for the legal defense of such claims in accordance with the standards set forth herein. The Authority may refuse to provide for the defense and indemnification of any civil action referred to herein if the Authority determines that; a) the act or omission did not occur

within the scope of a duty authorized or imposed by law; b) the act or failure to act was the result of actual fraud, willful misconduct or actual malice of the person requesting defense and indemnification; or c) the defense of the action or proceeding by the Authority would create a conflict of interest between the Authority and the person or persons involved.

Section 5. In any other action or proceeding, including criminal proceedings, the Authority may provide for the defense of a present or former official, employee or appointee, if the Authority concludes that such representation is in the best interest of the Authority and that the person to be defended acted or failed to act in accord with the standards set forth in this Resolution.

Section 6. Whenever the Authority provides for the defense of any action set forth herein and as a condition of such defense, the Authority may assume exclusive control over the representation of such persons defended and such person shall cooperate fully with the Authority.

Section 7. The Authority may provide for the defense pursuant to this Resolution by authorizing its General Counsel to act on behalf of the person being defended or by employing other counsel for this purpose or by asserting the right of the Authority under any appropriate insurance policy that requires the insurer to provide defense.

Section 8. This Resolution shall take effect immediately.

The motion and resolution were seconded by Mr. Nunn, and the roll call vote was: Chairman Avolio – yes, Mr. Merdinger – yes, Mr. Nunn – yes, and Mr. Burchette - yes.

Appointment of General Counsel

Mr. Merdinger introduced the following resolution and moved that it be adopted:

WHEREAS, there exists a need for legal advice and professional legal services to The Township of Hillsborough Municipal Utilities Authority (hereinafter the “Authority”); and

WHEREAS, the Authority has determined and certified that the value of the contract will not exceed \$17,500; and

WHEREAS, funds are available for this purpose, and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by The Township of Hillsborough Municipal Utilities Authority as follows:

1. The Chairman and Secretary be and they are hereby authorized and directed to execute a certain agreement dated February 25, 2015 and filed with the Executive Director of the Authority between the Authority and Peter Cipparulo III, of Law Offices of Peter Cipparulo, III, LLC.
2. The contract is awarded without competitive bidding as a “Professional Service” because legal services are exempt from bidding under N.J.S.A. 40:11-1 (6) (A).
3. The Executive Director shall publish a notice of award of said contract in the Courier News and Hillsborough Beacon in accordance with the provisions of the Local Public Contracts Law.

The motion and resolution were seconded by Mr. Nunn, and the roll call vote was: Chairman Avolio –yes, Mr. Merdinger – yes, Mr. Nunn – yes, and Mr. Burchette - yes.

Appointment of Auditor

Mr. Burchette introduced the following resolution and moved that it be adopted:

WHEREAS, there exists a need for professional auditing services to The Township of Hillsborough Municipal Utilities Authority (hereinafter the “Authority”), and

WHEREAS, the Authority has determined and certified that the value of the contract will not exceed \$17,500; and

WHEREAS, funds are available for this purpose, and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by The Township of Hillsborough Municipal Utilities Authority as follows:

1. The Chairman and Secretary be and they are hereby authorized and directed to execute a certain agreement dated February 25, 2015 and filed with the Executive Director of the Authority between the Authority and Suplee, Clooney & Company.
2. The contract is awarded without competitive bidding as a “Professional Service” because auditing services are exempt from bidding under N.J.S.A. 40A:11-1 (6) (a).
3. The Executive Director shall publish a notice of award of said contract in the Courier News and Hillsborough Beacon in accordance with the provisions of the Local Public Contracts Law.

The motion and resolution were seconded by Mr. Nunn, and the roll call vote was: Chairman Avolio –yes, Mr. Merdinger – yes, Mr. Nunn – yes, and Mr. Burchette - yes.

Appointment of Consulting Engineer

Mr. Merdinger introduced the following resolution and moved that it be adopted:

WHEREAS, there exists a need for the services of a consulting engineering firm to The Township of Hillsborough Municipal Utilities Authority (hereinafter the Authority”), and

WHEREAS, funds are available for this purpose, and

WHEREAS, the Authority has determined and certified that the value of the contract will exceed \$17,500 thus requiring this contract is being awarded under a process that does not permit certain political contributions be made pursuant to the provisions of the Pay-To Play Law (N.J.S.A. 19:44A-20.5), and

WHEREAS, a Business Entity Disclosure Certification has been submitted which certifies that Van Note-Harvey Associates will not make any reportable contributions to a candidate committee, joint candidates committee; or political party committee representing the elected officials of the Township of Hillsborough as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r), and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by The Township of Hillsborough Municipal Utilities Authority as follows:

1. The Chairman and Secretary be and are hereby authorized and directed to execute a certain agreement dated February 25, 2015 and filed with the Executive Director of the Authority between the Authority and Van Note-Harvey Associates.
2. The contract is awarded under a process that does not permit certain political contributions be made pursuant to the provisions of the Pay-To-Play Law (N.J.S.A. 19:44A-20.5) as a “Professional Service” for engineering services.
3. The Executive Director shall publish a notice of the award of said contract in the Courier News and Hillsborough Beacon in accordance with the provisions of the Local Public Contracts Law.

The motion and resolution were seconded by Mr. Burchette and the roll call vote was: Chairman Avolio –yes, Mr. Merdinger – yes, Mr. Nunn – yes, and Mr. Burchette - yes.

Appointment of Professional Engineer

Mr. Nunn introduced the following resolution and moved that it be adopted:

WHEREAS, there exists a need for the services of a professional engineer by The Township of Hillsborough Municipal Utilities Authority (hereinafter the "Authority"), and

WHEREAS, the Authority has determined and certified that the value of the contract will not exceed \$17,500; and

WHEREAS, funds are available for this purpose, and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by The Township of Hillsborough Municipal Utilities Authority as follows:

1. The Chairman, Secretary, and/or Executive Director be and they are hereby authorized and directed to execute a certain agreement dated February 25, 2015 and filed with the Executive Director of the Authority between CME Associates and the Authority.
2. Mr. Jerome A. Harris, P.E., P.P., will serve as the Engineer's Client Manager for all work.
3. The contract is awarded without competitive bidding as a "Professional Service" because engineering services are exempt from bidding under N.J.S.A. 40A:11-1 (6) (a).
4. The Executive Director shall publish a notice of the award of said contract in the Courier News and the Hillsborough Beacon in accordance with the provisions of the Local Public Contracts Law.

The motion and resolution were seconded by Mr. Merdinger, and the roll call vote was: Chairman Avolio – yes, Mr. Merdinger – yes, Mr. Nunn – yes, and Mr. Burchette - yes.

Designation of Executive Director as "Authority Officer"

Mr. Nunn introduced the following resolution and moved that it be adopted:

BE IT RESOLVED, by The Township of Hillsborough Municipal Utilities Authority, that the Executive Director of The Township of Hillsborough Municipal Utilities Authority, be and is hereby authorized to perform acts and execute documents as

“Authority Officer” in accordance with the provisions and definition of “Authority Officer” in Section 105 (9) of the General Bond Resolution adopted on April 26, 1983.

The motion and resolution were seconded by Mr. Merdinger, and the roll call vote was: Chairman Avolio – yes, Mr. Merdinger – yes, Mr. Nunn – yes, and Mr. Burchette - yes.

Appointment of Public Agency Compliance Officer

Mr. Nunn introduced the following resolution and moved that it be adopted:

BE IT RESOLVED, in accordance with N.J.A.C. 17:27-3.5, that the, Executive Director, is hereby designated the Public Agency Compliance Officer for The Township of Hillsborough Municipal Utilities Authority.

The motion and resolution were seconded by Mr. Merdinger, and the roll call vote was: Chairman Avolio – yes, Mr. Merdinger – yes, Mr. Nunn – yes, and Mr. Burchette - yes.

Appointment of Risk Management Consultant

Mr. Merdinger introduced the following resolution and moved that it be adopted:

WHEREAS, the Township of Hillsborough Municipal Utilities Authority is a member of the New Jersey Utility Authorities Joint Insurance Fund, and

WHEREAS, the bylaws of said fund require that each Authority appoint a Risk Management Consultant to perform various professional services as detailed in the bylaws; and

WHEREAS, the Authority has determined and certified that the value of the contract will not exceed \$17,500; and

WHEREAS, funds are available for this purpose, and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised,

NOW, THEREFORE, BE IT RESOLVED by the Township of Hillsborough Municipal Utilities Authority as follows:

1. The Chairman and Secretary be and they are hereby authorized and directed to execute a certain agreement dated February 25, 2015 and filed with the Executive Director of the Authority between the Danskin Insurance Agency, as its Risk Management Consultant in accordance with the bylaws of the New Jersey Utility Authorities Joint Insurance Fund.

2. The Executive Director shall publish a notice of the award of said contract in the Courier News and Hillsborough Beacon in accordance with the provisions of the Local Public Contracts Law.

The motion and resolution were seconded by Mr. Nunn, and the roll call vote was: Chairman Avolio – yes, Mr. Merdinger – yes, Mr. Nunn – yes, and Mr. Burchette - yes.

Establishment of Office Hours and Holiday Schedule

Mr. Burchette introduced the following resolution and moved that it be adopted:

BE IT RESOLVED that the offices of the Authority shall be open from 9:00 A.M. until 4:00 P.M. daily Monday through Friday; and

BE IT FURTHER RESOLVED that the offices of the Authority shall be closed in observance of the following holidays as well as such other holidays as may be declared from time to time by resolution of the Authority:

New Year's Day	Columbus Day
Martin Luther King Day	General Election Day
Lincoln's Birthday	Veteran's Day
Washington's Birthday	Thanksgiving Day
Good Friday	Thanksgiving Friday
Memorial Day	Christmas Day
Independence Day	Day after Christmas
Labor Day	

The motion and resolution were seconded by Mr. Nunn, and the roll call vote was: Chairman Avolio – yes, Mr. Merdinger – yes, Mr. Nunn –yes, and Mr. Burchette - yes.

Designation of Official Newspaper

Mr. Merdinger introduced the following resolution and moved that it be adopted:

BE IT RESOLVED that the Hillsborough Beacon and the Courier News be and are hereby designated the official newspapers of the Authority.

The motion and resolution were seconded by Mr. Nunn, and the roll call vote was: Chairman Avolio – yes, Mr. – Merdinger yes, Mr. Nunn – yes, and Mr. Burchette - yes.

Adoption of Cash Management Plan

Mr. Burchette introduced the following resolution and moved that it be adopted:

BE IT RESOLVED that the following Cash Management Plan be adopted by the Township of Hillsborough Municipal Utilities Authority and the Executive Director be authorized to implement said plan:

1. All funds received by the Authority shall be deposited in designated depositories within 24 hours of receipt.
2. All funds shall be deposited in interest bearing accounts.
3. The Executive Director is hereby authorized to negotiate the purchase and sale of U.S. Government obligations, or to invest in time open accounts or certificates of deposit, whichever shall provide the most favorable rates of interest.
4. All claims shall be approved for payment by a majority of the members and checks shall be issued in payment of said claims in accordance with the authorization for disbursements adopted by the Authority.

The motion and resolution were seconded by Mr. Nunn, and the roll call vote was: Chairman Avolio – yes, Mr. Merdinger – yes, Mr. Nunn – yes, and Mr. Burchette - yes.

Designation of Official Depositories

Mr. Nunn introduced the following resolution and moved that it be adopted:

BE IT RESOLVED that the following banks be designated as Depositories for funds of The Township of Hillsborough Municipal Utilities Authority until the reorganization meeting in February, 2016:

PNC Bank	Bank of America
Constitution National Bank	Provident Bank
Skyland Community Bank	Peapack Gladstone Bank
Valley National Bank	TD Bank
Wells Fargo Bank, NA	Sun National Bank
Chase Bank	

BE IT FURTHER RESOLVED that the Treasurer be and is hereby authorized to assign the various accounts of the Authority to any of the above named depositories.

The motion and resolution were seconded by Mr. Merdinger, and the roll call vote was: Chairman Avolio – yes, Mr. Merdinger – yes, Mr. Nunn – yes, and Mr. Burchette - yes.

Authorization for Disbursements

Mr. Merdinger introduced the following resolution and moved that it be adopted;

BE IT RESOLVED that all disbursements of The Township of Hillsborough Municipal Utilities Authority Operating Fund, Construction Fund, General Fund, and the Inspection Trust Fund shall be made by checks signed by any two members of the Authority and countersigned by the Executive Director.

BE IT FURTHER RESOLVED that all disbursements of The Township of Hillsborough Municipal Utilities Authority Petty Cash Account be made by checks signed by the Executive Director of the Authority; and

BE IT FURTHER RESOLVED that all disbursements of The Township of Hillsborough Municipal Utilities Authority Revenue Fund transmitting revenues to the Trustee and the Inspection Trust Fund be made by checks signed by any one of the following:

Chairman	Vice-Chairman
Executive Director	Assistant Treasurer
Secretary	Treasurer

The motion and resolution were seconded by Mr. Nunn, and the roll call vote was: Chairman Avolio – yes, Mr. Merdinger – yes, Mr. Nunn – yes, and Mr. Burchette - yes.

Authorization for Payroll Disbursements

Mr. Nunn introduced the following resolution and moved that it be adopted:

BE IT RESOLVED that salaries and wages be paid by checks disbursed from the payroll account on a biweekly, monthly or quarterly basis as elected by the employees, said checks to be signed by any one of the following:

Chairman	Vice-Chairman
Secretary	Treasurer
Asst. Secretary/Treasurer	Executive Director

The motion and resolution were seconded by Mr. Merdinger, and the roll call vote was: Chairman Avolio – yes, Mr. Merdinger – yes, Mr. Nunn – yes, and Mr. Burchette – yes.

Authorization for Investments

Mr. Nunn introduced the following resolution and moved that it be adopted:

BE IT RESOLVED that the Executive Director is hereby authorized to negotiate the purchase and sale of U.S. Government obligations, or to invest in time open accounts or certifications of deposit, whichever is the most favorable to achieve the best program for the investment of Authority funds; and

BE IT FURTHER RESOLVED that all such transactions shall be reported to the following regular meeting of the Authority.

The motion and resolution were seconded by Mr. Merdinger, and the roll call vote was: Chairman Avolio – yes, Mr. Merdinger – yes, Mr. Nunn – yes, and Mr. Burchette – yes.

Approval of Minutes

Mr. Merdinger moved that the meeting minutes of December 17, 2014 be approved as recorded by the Executive Director. The motion was seconded by Mr. Nunn, and the roll call vote was: Chairman Avolio – yes, Mr. Merdinger – yes, Mr. Nunn – yes, and Mr. Burchette – yes.

BUSINESS FROM THE FLOOR

There was no business from the floor.

MATTERS FOR CONSIDERATION

Twp. of Hillsborough – Groundwater Discharge – Underground Storage Tank Site – Status Report

Mr. Lynn reported there was no breakthrough reported for the period.

Update on the Winding Way Sewer Project

Mr. Lynn reported that the project was awarded by Hillsborough Township on January 13, 2015 to OTS-NJ, LLC from Jackson, NJ. The project is slated to start construction on March 15, 2015.

Resolution – Authorizing the Purchase of two Vehicles

Mr. Lynn reported Mr. Jacukowicz and he have been discussing the need for a new maintenance vehicle. Mr. Jacukowicz had provided a fleet evaluation report and recommended we replace the 2001 Ford F-250 with a new pick-up vehicle. The 2001 Ford Pickup has significant mileage on it and is in need of more frequent and expensive repairs.

Mr. Lynn also reported the need for a new office and maintenance vehicle to replace the 2004 Jeep.

Mr. Lynn added that the vehicles to be purchased are included in our 2015 Capital Budget. Mr. Nunn asked, what we do with the vehicles we no longer use. Mr. Lynn reported we send them to Somerset County to be included in their annual auction.

Mr. Burchette introduced the following resolution and moved it be adopted:

WHEREAS, the Authority has determined it requires two (2) new vehicles in connection with its operations; and

WHEREAS, funds to purchase said vehicles have been provided in the Authority's Capital Budget for the fiscal year ending November 30, 2015; and

WHEREAS, the State of New Jersey, Division of Purchase and Property, Department of Treasury, has entered into State Contract No. A83576 with Chas S. Winner Inc. for the 2015 Ford F-250 Pickup and Contract number A83013 with Celebrity Ford d/b/a Beyer Ford for a 2015 Ford Explorer.

NOW, THEREFORE, BE IT RESOLVED by the Township of Hillsborough Municipal Utilities Authority that it hereby approves the purchase of two (2) 2015 vehicles. One being the Ford F-250 Pickup with a utility body and snow plow kit for a total contract price not to exceed \$32,000 and a 2015 Ford Explorer with a total contract price not to exceed \$25,000.

The resolution and motion were seconded by Mr. Merdinger, and the roll call vote was: Chairman Avolio – yes, Mr. Merdinger – yes, Mr. Nunn – yes, and Mr. Burchette – yes.

SRVSA Report

Mr. Merdinger reported that SRVSA has made progress with the ACO. Updates to the filter system will be incorporating for mercury abatement.

Claims List Approval

Mr. Merdinger introduced the following resolution and moved that it be adopted:

BE IT RESOLVED that the following claims lists dated January 28, 2015 and February 25, 2015 be approved and the Treasurer be authorized to issue checks in payment of said claims.

Operating Fund -	January 28, 2015	\$228,577.04
Operating Fund –	February 25, 2015	\$871,031.07

The motion and resolution were seconded by Mr. Nunn, and the roll call vote was: Chairman Avolio – yes, Mr. Merdinger – yes, Mr. Nunn – yes, and Mr. Burchette - yes.

Adjournment

There being no further business to come before the meeting, Mr. Nunn moved that the meeting be adjourned. The motion was seconded by Mr. Merdinger and the roll call vote was unanimous for adjournment.


Scott Lynn, Executive Director