

MINUTES
TOWNSHIP OF HILLSBOROUGH
MUNICIPAL UTILITIES AUTHORITY

WEDNESDAY, March 25, 2015

The Township of Hillsborough Municipal Utilities Authority met at a regular monthly meeting on Wednesday, March 25, 2015, with the following members present:

Michael Avolio
Michael Merdinger
Robert McCray
Richard Nunn
Greg Bruchette

Also present were Scott Lynn, Executive Director and Peter Cipparulo III, General Counsel.

Announcement – Open Public Meetings Act

Following the roll call, Chairman Avolio made the following announcement: In accordance with the provisions of the Open Public Meetings Act, P.L. 1975, c. 231, as amended, notice of this meeting was duly provided as part of the annual meeting notice on March 5, 2015.

Approval of Minutes

Mr. Nunn moved that the meeting minutes of February 25, 2015 be approved as recorded by the Executive Director. The motion was seconded by Mr. Merdinger, and the roll call vote was: Chairman Avolio – yes, Mr. McCray – abstain, Mr. Merdinger – yes, Mr. Nunn – yes, and Mr. Burchette – yes.

BUSINESS FROM THE FLOOR

There was no business from the floor.

MATTERS FOR CONSIDERATION

Twp. of Hillsborough – Groundwater Discharge – Underground Storage Tank Site – Status Report

Mr. Lynn reported there was no breakthrough detected at any of the testing points. Pumping of the wells continues.

2014 Report on the Physical Cinditions Report

Mr. Lynn distributed copies of the 2014 Physical Conditions Report as prepared by Van Note – Harvey Associates. Mr. Lynn gave a brief description of the report and the contents of the report. Mr. Lynn reiterated to the members of the recommendations as stated and they are as follows:

“Given the age of older components of the wastewater conveyance system, the Authority continues to pay increasing emphasis on prioritizing and implementing preventative maintenance programs and proceeding with repair and replacement work where required and permissible. This particularly applies to the more complex power distribution, emergency power, sewage pumping equipment and control systems. Potential operation and maintenance, and energy cost savings afforded by newer technologies continue to be a consideration.

We concur with the approach taken by the Township of Hillsborough Municipal Utility Authority to maintain the wastewater conveyance system and related facilities and recommend that current efforts be continued in the present manner.”

As such the members and Mr. Lynn concurred with the report and will continue to perform duties on upgrades and maintenance of the system.

Reminder – Ethic Financial Disclosure Forms

Mr. Lynn reminded the member that the on-line FDF need to filed with the State by April 30, 2015.

Resolution – Auctioning off of Items at the Somerset County Annual Auction of Items no longer in Service

WHEREAS, the Authority has determined it no longer has the need for two vehicles which have serviced the Authority beyond their service life.

WHEREAS, the two vehicles have been replaced by newer vehicles.

NOW, THEREFORE, BE IT RESOLVED by the Township of Hillsborough Municipal Utilities Authority that it hereby approves the auctioning of the 2001 Ford Pickup Truck and the 2006 Jeep Liberty, at the Somerset County Surplus Action to be held in Somerville, NJ during the month of May, 2015.

INTRODUCED BY: Chairman Avolio

The motion and resolution were seconded by Mr. Merdinger, and the roll call vote was: Chairman Avolio – yes, Mr. Nunn – yes, and Mr. Burchette – yes, Mr. Merdinger - yes and Mr. McCray – yes.

Update on the River Road Pump Station

Mr. Lynn informed the members that there has been progress over the past few weeks for the rehab of the River Road Pump Station. Mr. Lynn reported that a major hold up on the progress has been resolved with the relocation of the electrical power from PSE&G. Mr. Lynn stated the generator pad is going to be removed from out of the floodplain of the Millstone River. This does not require a resolution since this is merely an update on previously approved items by the members.

Update on the Winding Way Sewer Project

Mr. Lynn informed the Board that he had a conversation with the project manager and engineer, Susan Brasefield, of Maser Consulting Engineers, and the project is planned to start construction on April 1, 2015.

SRVSA Report

Mr. Merdinger reported that SRVSA is proceeding along with the ACO as planned.

Claims List Approval

Mr. Nunn introduced the following resolution and moved that it be adopted:

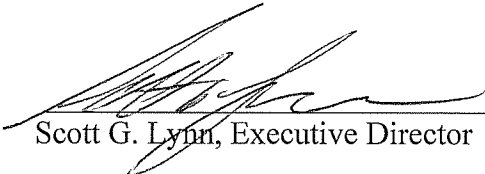
BE IT RESOLVED that the following claims lists dated March 25, 2015 be approved and the Treasurer be authorized to issue checks in payment of said claims.

March Operating Fund Claims List	\$377,855.21
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The motion and resolution were seconded by Mr. McCray, and the roll call vote was: Chairman Avolio – yes, Mr. Merdinger – yes, Mr. Nunn – yes, Mr. Burchette – yes, and Mr. McCray – yes.

Adjournment

There being no further business to come before the meeting, Mr. Nunn moved that the meeting be adjourned. The motion was seconded by Mr. Merdinger and the roll call vote was unanimous for adjournment.


Scott G. Lynn, Executive Director