

MINUTES
TOWNSHIP OF HILLSBOROUGH
MUNICIPAL UTILITIES AUTHORITY

Tuesday, January 24, 2017

The Township of Hillsborough Municipal Utilities Authority met at a regular monthly meeting on Tuesday, January 24, 2017, with the following members present:

Michael Avolio
Robert McCray
Frank Scarantino

Also present were Scott Lynn, Executive Director, and Peter Cipparulo, General Counsel. Absent were members Mr. Nunn and Mr. Burchette.

Announcement – Open Public Meetings Act

Following the roll call, Chairman Avolio made the following announcement: In accordance with the provisions of the Open Public Meetings Act, P.L. 1975, c. 231, as amended, notice of this meeting was duly provided as part of the annual meeting notice on March 3, 2016.

Approval of Minutes

Mr. McCray moved that the minutes of the meetings of December 14, 2016, be approved as recorded by the Executive Director. The motion was seconded by Mr. Scarantino, and the roll call vote was: Chairman Avolio –yes, Mr. McCray – yes, and Mr. Scarantino – yes.

BUSINESS FROM THE FLOOR

There was no business.

MATTERS FOR CONSIDERATION

Township of Hillsborough-Groundwater Discharge-Underground Storage Tank Site

Mr. Lynn reported no break-through was detected for the period.

Resolution – Plan Approval, Hillsborough Centre “Starbucks” Block 200.10, Lots 5.01 and 5.02

WHEREAS, an application has been received from Najarian Associates on behalf of the applicant for a proposed lateral/sanitary extension to service a proposed Starbucks standalone building in the parking lot of the Hillsborough Centre shopping center in Block 200.10, Lots 5.01 and 5.02 with; and

WHEREAS, plans for said Site Plan as prepared by Van Cleef Engineering Associates, dated October 13, 2015 revised through January 3, 2017 consisting of ten (10) sheets, have been reviewed;

NOW, THEREFORE, BE IT RESOLVED, said plans be approved subject to the following conditions:

1. Approval of the Somerset Raritan Valley Sewerage Authority As-built plans of the sanitary sewers constructed shall be prepared by the developer’s engineer. Two (2) sets shall be provided to the Authority in reproducible form on mylar.
2. Performance Bond and inspection fees in the amounts established by the Authority shall be provided to the Township of Hillsborough Municipal Utilities Authority for the proposed sewerage facilities prior to construction.
3. A Maintenance Bond in the amount and form required by the Township of Hillsborough Municipal Utilities Authority shall be provided to the Authority for a period of up to two (2) years from the date of release of the performance bond.
4. Conveyance of all applicable sanitary sewer easements to the Township of Hillsborough Municipal Utilities Authority.
5. Approval shall remain in effect for a period of two (2) years, at which time if construction of the facilities has not been initiated, re- approval will be required.

BE IT FURTHER RESOLVED, that plans be forwarded to the Somerset Raritan Valley Sewerage Authority for approval.

INTRODUCED BY: Mr. McCray

The motion and resolution were seconded by Mr. McCray, and the roll call vote was: Chairman Avolio – yes, Mr. McCray – yes, and Mr. Scarantino – yes.

I, Scott G. Lynn, Certifying Officer of the Hillsborough Township Municipal Utilities Authority, hereby certify that the above is a true and correct copy of a resolution adopted by the Authority at a meeting duly convened on January 24, 2017.

Scott G. Lynn, Certifying Officer

Resolution – Approval of Quote from Echologics to Perform Testing on the Force Main Discharge Lines from the Sunny Mead Pump Station

Mr. Lynn reiterated the ongoing evaluation of the infrastructure related to the sewer facilities to the members. One of the items that Mr. Lynn brought up at the December meeting was the structural testing of the 10 and 14 inch force main discharge lines from Sunny Mead Pump Station. Mr. Lynn stated that Sunny Mead Pump Station is where we should start looking at making improvements. Without a structurally fit force main our efforts are futile.

Mr. Lynn said we will start by checking the integrity of the two force mains which convey all of our flow to SRVSA. As such, Mr. Lynn presented the Board a proposal from John Marciszewski of Echologics Inc., a pipeline testing company specializing in force main testing, with the use of Broadband Electromagnetic Inspection was available for review and approval. Mr Lynn explained the process used will be a non-destructive method of using electronic – magnetic pulse equipment to determine the structural integrity of the pipeline.

Mr. Lynn stated that Mr. Hasan, our consulting Engineer from Van note – Harvey Assoc., and himself had met with John to prepare the proposal, outlining what is required. Based upon our research, Echologics is one of three companies in the world who performs this type of testing. The other two are located in Australia and Canada. Mr. Hasan tried to contact the company in Canada but was unsuccessful. Mr. Lynn explained that this is a “proprietary” method of testing used in the industry. As such, other bids could not be obtained.

There are areas of concern related to the force main and destructive testing, cutting of the pipe is not recommended. Mr Lynn explained that if there were to be a situation where one of the lines catastrophically failed, we have no way of bypassing that line.

After further discussion Mr. Nunn introduced the following resolution and moved it be adopted:

WHEREAS, Mr. Lynn has identified the issues, concerns and problems with the existing force mains and recommended testing be performed as soon as possible.

WHEREAS, it is essential for the Authority to protect its equipment and be able to deliver flows uninterrupted to SRVSA for treatment; and

WHEREAS, Mr. Lynn has confirmed the allocation of funds is in line with the Authority’s 5 Year Capital Plan and certified that sufficient funds are available for said project.

NOW, THEREFORE BE IT RESLOVED, that Mr. Lynn be hereby authorized to award Echologics the project of testing the pipelines with a not to exceed amount of \$50,000 in accordance with the Local Public Contracts Law, as a proprietary project.

The resolution and motion were seconded by Mr. McCray, and the roll call vote was: Chairman Avolio – yes, Mr. McCray - yes, and Mr. Scarantino – yes.

Resolution – Approval of the Generator Unit Replacement at Ninth Street and Hodge Road Pump Stations.

Tabled until all quotes are in and a selection can be made.

Reminder – AEA Spring Convention

Mr. Lynn informed the members that the AEA will be hosting its yearly spring convention in Atlantic City, NJ on March 14 and 15, 2017. Mr. Lynn reported that registration and the agenda were not yet available from the AEA at the time of tonight's meeting.

SVSA Report

No Report

Claims List Approval

Mr. Nunn introduced the following resolution and moved that it be adopted:

BE IT RESOLVED that the following claims lists dated January 24, 2017 be approved and the Treasurer be authorized to issue checks in payment of said claims.

Operating Fund	-	\$240,431.82
General Fund	-	\$ 900.00

The motion and resolution were seconded by Mr. Scarantino, and the roll call vote was: Chairman Avolio – yes, Mr. McCray – yes, and Mr. Scarantino – yes.

Adjournment

There being no further business to come before the meeting, Mr. McCray moved that the meeting be adjourned. The motion was seconded by Mr. Scarantino and the roll call vote was unanimous for adjournment.



Scott Lynn, Executive Director