

MINUTES
TOWNSHIP OF HILLSBOROUGH
MUNICIPAL UTILITIES AUTHORITY

Wednesday, January 24, 2018

The Township of Hillsborough Municipal Utilities Authority met at a regular monthly meeting on Wednesday, January 24, 2018, with the following members present:

Michael Avolio
Rick Nunn
Robert McCray
Frank Scarantino

Also present were Scott Lynn, Executive Director, and Peter Cipparulo, General Counsel. Absent was member Mr. Burchette.

Announcement – Open Public Meetings Act

Following the roll call, Chairman Avolio made the following announcement: In accordance with the provisions of the Open Public Meetings Act, P.L. 1975, c. 231, as amended, notice of this meeting was duly provided as part of the annual meeting notice on March 3, 2017.

Approval of Minutes

Mr. McCray moved that the minutes of the meetings of November 21 and December 20, 2017, be approved as recorded by the Executive Director. The motion was seconded by Mr. Scarantino, and the roll call vote was: Chairman Avolio –yes, Mr. McCray – yes, Mr. Nunn – yes, and Mr. Scarantino – yes.

BUSINESS FROM THE FLOOR

There was no business.

MATTERS FOR CONSIDERATION

Township of Hillsborough-Groundwater Discharge-Underground Storage Tank Site

Mr. Lynn reported no break-through was detected for the period.

Update – Sunny Mead Pump Station

Mr. Lynn reported to the members that DAS Associates was out to the property and is in the process of delineating the wetland area. Mr. Lynn stated that once DAS Associates has the mapping completed planning could proceed with the conceptual improvement plan. Mr. Lynn told the members that plan should be forthcoming within the next two weeks as reported by DAS Associates.

Update – Backup at 153 Beekman Lane

Mr. Lynn informed the members that a sewer backup had occurred at the referenced residence home as a result of a blockage in the main. The blockage caused a backup into the home which unfortunately overflowed the facilities onto the first floor causing seepage down to the newly remodeled basement. As a result there was sheetrock damage, flooring damage and other small items damaged by the backup. Our insurance company was notified immediately and the repairs were being taken care of. Mr. Lynn reported that he had spoken to the homeowner several times and expressed his apologies for the inconveniences. The homeowner was very sympathetic and understood.

Update – Trip and Fall of Resident of Elemendorf Circle

Mr. Lynn reported that a Ms. Stump had emailed both the Township of Hillsborough and the Authority on January 3, 2018 stating she had tripped on a sanitary sewer riser located on Warner Drive because of ice that had not been cleared by the Township in the street and as a result suffered injuries to her face, teeth and leg. She had stated in the email that the road was not cleared by the Township and this forced her to walk on the lawn of a private property, where she allegedly tripped on the riser. Mr. Lynn stated that within minutes of receiving the email an on-site investigation was conducted and a report with supporting pictures of the area was compiled and is on file in this office. Mr. Lynn said that our insurance agency and the Authority's attorney was given the report and made aware of the situation. After further discussion, Mr. Cipparulo stated that Mr. Lynn did all that was required at this point in time and no further action was required by the Authority.

Resolution – Performance Bond to Maintenance Bond Shelburne Estates

WHEREAS, sanitary sewer facilities for Shelburne Estates have been constructed and tested under the Authority's inspection and found acceptable;

NOW, THEREFORE, BE IT RESOLVED, that the Performance Bond be released upon receipt of a two year Maintenance Bond.

INTRODUCED BY: Mr. Nunn

The motion and resolution were seconded by Mr. McCray, and the roll call vote was: Chairman Avolio – yes, Mr. McCray – yes, Mr. Nunn – yes, Mr. Scarantino - yes.

Reminder – AEA Spring Convention

Mr. Lynn informed the members that the AEA will be hosting its yearly spring convention in Atlantic City, NJ on March 13 and 14, 2018. Mr. Lynn reported that registration and the agenda were not yet available from the AEA at the time of tonight's meeting.

Reminder – MEL Training for MUA

Mr. Lynn informed the members that Chuck Casagrande will be conducting the MEL Training at the February 28, 2018 Board meeting at 7:00 pm.

SVSA Report

No Report

Claims List Approval

Mr. Nunn introduced the following resolution and moved that it be adopted:

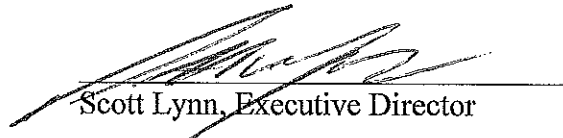
BE IT RESOLVED that the following claims lists dated January 24, 2018 be approved and the Treasurer be authorized to issue checks in payment of said claims.

Operating Fund	-	\$218,603.37
Construction Fund	-	\$ 4,470.00

The motion and resolution were seconded by Mr. Scarantino, and the roll call vote was: Chairman Avolio – yes, Mr. Nunn – yes, Mr. McCray – yes, and Mr. Scarantino – yes.

Adjournment

There being no further business to come before the meeting, Mr. Nunn moved that the meeting be adjourned. The motion was seconded by Mr. Scarantino and the roll call vote was unanimous for adjournment.



Scott Lynn, Executive Director