

MINUTES
TOWNSHIP OF HILLSBOROUGH
MUNICIPAL UTILITIES AUTHORITY

Wednesday, April 25, 2018

The Township of Hillsborough Municipal Utilities Authority met at a regular monthly meeting on Wednesday, April 25, 2018, with the following members present:

Michael Avolio
Richard Nunn
Robert McCray

Also present were Scott Lynn, Executive Director, and Mr. Mark Wetter, General Counsel. Absent were members Greg Burchette and Frank Scarantino.

Announcement – Open Public Meetings Act

Following the roll call, Chairman Avolio made the following announcement: In accordance with the provisions of the Open Public Meetings Act, P.L. 1975, c. 231, as amended, notice of this meeting was duly provided as part of the annual meeting notice on March 9, 2018.

Approval of Minutes

Mr. McCray moved that the minutes of the meetings of February 28, 2018 and March 28, 2018, be approved as recorded by the Executive Director. The motion was seconded by Mr. Nunn, and the roll call vote was: Chairman Avolio –yes, Mr. McCray – yes, and Mr. Nunn – yes.

BUSINESS FROM THE FLOOR

There was no business.

MATTERS FOR CONSIDERATION

JIF Safety Inspection Report

Mr. Lynn reported to the members that the New Jersey Utilities Authority Joint Insurance Fund (JIF) had conducted its annual inspection of our facilities on April 10, 2018 and has found “There are no New Suggestions for Improvements being submitted at this time.”.

Mr. Lynn expressed to the members that this a great accomplishment considering we once, just a couple of years ago, had an 11 page report generated from the JIF.

Mr. Lynn read a quote from the report *“On behalf of J.A. Montgomery, I commend the Hillsborough Utilities Authority for its continued commitment to job safety and health. Of the Fourteen (14) NJUA JIF members I work with, Hillsborough MUA is exemplary as to safety and its improvements over the past several years.”* and expressed his gratification to the employees of the Authority, especially Mr. Spinelli who has been spearheading the safety improvements since his promotion to the position.

The members expressed their happiness for the excellent report and were very glad to hear that we are making improvements to the overall safety of this dangerous work environment. The members asked Mr. Lynn to thank the employees on their behalf.

Resolution – Purchase an Inspection Vehicle

Tabled until May.

Annual Audit Report Fiscal Year Ending November 30, 2017

Mr. Lynn stated that he had hoped to have received the final audit from the Auditor prior to this meeting. However, according the auditor, the State of NJ has not yet released the final pension numbers needed to finalize the audit. Mr. Lynn is hopeful that the audit will be completed by next month’s meeting.

Reminder – Ethic Financial Disclosure Forms

Mr. Lynn merely reminded the members the EFD’s are required to be completed and filed with the State of NJ by April 30, 2018.

SVSA Report

No Report

Claims List Approval

Mr. Nunn introduced the following resolution and moved that it be adopted:

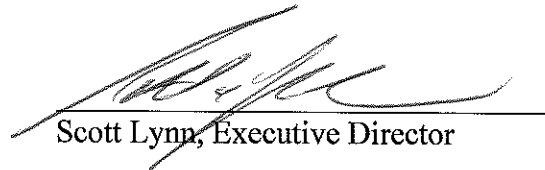
BE IT RESOLVED that the following claims lists dated April 25, 2018 be approved and the Treasurer be authorized to issue checks in payment of said claims.

Operating Fund	-	\$190,341.31
Construction Fund	-	\$ 1,330.96

The motion and resolution were seconded by Mr. McCray, and the roll call vote was: Chairman Avolio – yes, Mr. Nunn – yes, Mr. McCray – yes.

Adjournment

There being no further business to come before the meeting, Mr. McCray moved that the meeting be adjourned. The motion was seconded by Mr. Nunn and the roll call vote was unanimous for adjournment.



Scott Lynn, Executive Director