

**MINUTES**  
**TOWNSHIP OF HILLSBOROUGH**  
**MUNICIPAL UTILITIES AUTHORITY**

**Wednesday, April 24, 2019**

The Township of Hillsborough Municipal Utilities Authority met at a regular monthly meeting on Wednesday, April 24, 2019, with the following members present:

Michael Avolio  
Richard Nunn  
Robert McCray  
Frank Scarantino  
Robert Damiano

Also present were Scott Lynn, Executive Director, and Peter Cipparulo, Esq.

**Announcement – Open Public Meetings Act**

Following the roll call, Chairman Avolio made the following announcement: In accordance with the provisions of the Open Public Meetings Act, P.L. 1975, c. 231, as amended, notice of this meeting was duly provided as part of the annual meeting notice on March 12, 2019.

**Approval of Minutes**

Approval of the March 27, 2019 minutes was tables until the next meeting pending corrections.

**BUSINESS FROM THE FLOOR**

There was no business from the floor.

**Presentation – Agha Hasan, P.E. Sunnymeade Pump Station.**

Tabled until the May 22, 2019 meeting.

**MATTERS FOR CONSIDERATION**

**Resolution – Enter the Educational Services Commission of New Jersey (ESCNJ), Co-op**

Mr. Lynn stated that the Authority has a reason and purpose to join the ESCNJ Co-Op. The need to purchase vehicles and equipment as required are not available on the State of NJ or County Contracts.

Mr. Lynn suggests we join the ESCNJ Co Op in order to purchase a vehicle currently in stock at Beyer Ford for our Maintenance Department.

Mr. Lynn added that it there is no fee to join the ESCNJ Co- Op.

After further discussions, Mr. Nunn introduced the following resolution and moved it be adopted.

WHEREAS, The Authority has a need to purchase items not on the State Contract and might be offered through the ESCNJ Co- Op, and

WHEREAS, The Authority has the ability to join the ESCNJ Co Op, and

WHEREAS, The Authority is not charged a fee to join the ESCNJ Co Op, and

NOW, THEREFORE, BE IT RESOLVED by the Township of Hillsborough Municipal Utilities Authority that it hereby approves the joining of the Educational Services Commission of New Jersey.

The resolution and motion were seconded by Mr. Scarantino and the roll call vote was; Chairman Avolio –yes, Mr. McCray – yes, Mr. Nunn – yes, and Mr. Scarantino – yes, and Mr. Damiano – yes.

#### **Resolution – Purchase an Inspection Vehicle**

Mr. Lynn stated that Beyer Ford has a 2019 Jeep Cherokee (KLJM74) Latitude, that is available on the lot for immediate purchase. Mr. Lynn stated that the State Contract still does not have a vehicle that meets our needs for use in the Maintenance Department. Mr. Lynn recommends the purchase of the available Jeep.

After further discussion Mr. McCray introduced the following resolution and moved it be adopted:

WHEREAS, the Authority has identified the need for an additional vehicle for use in the Maintenance Department, and

WHEREAS, Beyer Ford has a Jeep on-site, ready to purchase and to be put in service, and

WHEREAS, three quotes are to be obtained from three other dealerships for the same vehicle, and

WHEREAS, the vehicle shall be purchased from the dealership with the lowest quote, and

WHEREAS, funds to purchase said vehicle has been provided in the Authority's Capital Budget for the fiscal year ending November 30, 2019; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Hillsborough Municipal Utilities Authority that it hereby approves the purchase of one (1) Jeep Cherokee (KLJM74) not to exceed \$23,000.

The resolution and motion were seconded by Mr. Nunn and the roll call vote was; Chairman Avolio –yes, Mr. McCray – yes, Mr. Nunn – yes, and Mr. Scarantino – yes, and Mr. Damiano – yes.

**Resolution – Approval of a Major Subdivision – Shelburne Place, Lot 25 in Block 204.04**

Tabled until May or until revised plans are received by applicant.

**SVSA Report**

No Report

**Claims List Approval**

Mr. McCray introduced the following resolution and moved that it be adopted:

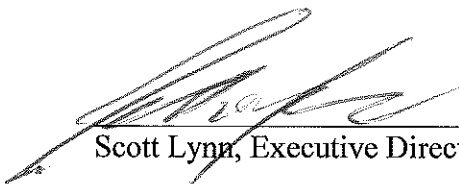
BE IT RESOLVED that the following claims lists dated April 24, 2019 be approved and the Treasurer be authorized to issue checks in payment of said claims.

Operating Fund	-	\$203,209.75
General Fund	-	\$237,047.00

The motion and resolution were seconded by Mr. Scarantino, and the roll call vote was: Chairman Avolio – yes, Mr. Nunn – yes, Mr. McCray – yes, and Mr. Scarantino – yes. Mr. Damiano – yes.

**Adjournment**

There being no further business to come before the meeting, Mr. Nunn moved that the meeting be adjourned. The motion was seconded by Mr. Scarantino and the roll call vote was unanimous for adjournment.

  
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Scott Lynn, Executive Director