

MINUTES
TOWNSHIP OF HILLSBOROUGH
HILLSBOROUGH MUNICIPAL UTILITIES AUTHORITY
Wednesday, December 11, 2019

The township of Hillsborough Municipal Utilities Authority met at a rescheduled monthly meeting on Wednesday, December 11, 2019, with the following members present:

Michael Avolio
Richard Nunn
Robert Damiano
Frank Scarantino

Also present were Scott Lynn, Executive Director, and Peter Cipparulo, General Council. Member Robert McCray was absent.

Announcement – Open Public Meetings Act

Following the roll call Chairman Avolio made the following announcement: In accordance with the provisions of the Open Public Meetings, Act, P.L 1975, c. 231, as amended, notice of this meeting was duly provided on November 15, 2019.

Approval of Minutes – No action was taken on the November 26, 2019 minutes since there was not a quorum of members present who were also present at that meeting.

Business from the Floor - None

Matters for Consideration

- **Resolution:** Hillsborough Crossing, LLC, Block 178 lots 17.01 and 18
After a brief discussion Mr. Damiano moved that the application be approved as recommended by the Executive Director. The motion was seconded by Mr. Nunn, and the roll call vote was: Chairman Avolio – yes, Mr. Nunn – yes, Mr. Damiano – yes, and Mr. Scarantino – yes.
- **Resolution –Closed Meeting:** Chairman Avolio made the following announcement:
BE IT RESOLVED in accordance with the provisions of the Open Public Meetings Act, P.L. 1975 c.231, the Authority shall meet in closed session for the purpose of reviewing personnel.
Mr. Nunn moved that the Board go into closed session. The motion was seconded by Mr. Damiano and the roll call was: Chairman Avolio – yes, Mr. Nunn – yes, Mr. Damiano – yes, and Mr. Scarantino – yes.

- **Reconvene Public Meeting:**

Mr. Nunn moved that the Board reconvene the Public portion of the meeting. The motion was seconded by Mr. Damiano and the roll call was: Chairman Avolio -yes, Mr. Nunn – yes, Mr. Damiano – yes and Mr. Scarantino – yes.

- The Board tabled action regarding wages and salaries for the Year 2020 so that the Personnel Committee would have time to meet with the maintenance employees and follow-up on items previously brought up in their letter to the Board, and directed the Executive Director to schedule a Special Meeting Saturday December 28th , 2019 at 9:00 A.M.

- The Board tabled discussions of the draft I&I Preliminary Letter.

- **Resolution – Hiring Pamela Borek:** Mr. Damiano introduced the following resolution and moved that it be adopted:

BE IT RESOLVED that Ms. Pamela Borek be hired for the purpose of taking and producing written Minutes of Meetings of the Township of Hillsborough Municipal Utilities Authority’s meetings effective January 1, 2020, subject to her executing a Non-disclosure Agreement with the Authority. Compensation for said services to be \$300/meeting.

The motion and resolution were seconded by Mr. Scarantino, and the roll call vote was: Chairman Avolio – yes, Mr. Nunn – yes, Mr. Damiano – yes and Mr. Scarantino – yes.

CLAIMS LIST APPROVAL

Mr. Nunn introduced the following resolution and moved that it be adopted:

Be IT RESOLVED that the following claims lists dated December 11, 2019 be approved and the Treasurer be authorized to issue checks in payment of said claims.

Operating Fund	-	December 11, 2019	\$428,328.38
General Fund	-	December 11, 2019	\$ 8,625.00

The motion and resolution were seconded by Mr. Damiano and the roll call vote was: Chairman Avolio – yes, Mr. Nunn – yes, Mr. Damiano – yes, and Mr. Scarantino – yes.

ADJOURNMENT

There being no further business to come before the meeting, Mr. Damiano moved that the meeting be adjourned. The motion was seconded by Mr. Nunn and the roll call vote was unanimous for adjournment.

