

AGENDA

THE TOWNSHIP OF HILLSBOROUGH MUNICIPAL UTILITIES AUTHORITY

WEDNESDAY, FEBRUARY 24, 2021, 6:00 PM

ANNOUNCEMENT BY CHAIRMAN

In accordance with the provisions of the Open Public Meetings, Act, P.L. 1975, c. 231, as amended, Meeting Time Change notice of this meeting was duly provided and advertised on August 7, 2020.

ROLL CALL

REORGANIZATION (Separate Agenda Attached)

APPROVAL OF MINUTES - January 27, 2021 – Regular Meeting

BUSINESS FROM THE FLOOR

CORRESPONDENCE

MATTERS FOR CONSIDERATION

- RESOLUTION # 21-0224-23 – Release of Letter of Credit in the Amount of \$344,137.50 – TJC at Hillsborough, LLC, Block 207.01, Lot 107 (Hidden Brook)
- RESOLUTION # 21-0224-24 – Resolution Approving Change Order Nos. 1 and 2 and a Two (2) Year General Maintenance Bond for the Contract Known as “Rehabilitation of Route 206 Existing Sanitary Gravity Sewer System – Contract No. 50” (Contractor is SWERP, Inc., Bristol, Pa.)
- RESOLUTION # 21-0224-25 – Approval of Sewer Connection – Sherman Tract (This resolution is pending and may be tabled.)

DISCUSSION

- Sunnymeade Pump Station and Force Main Project
 - Design / Easement Update
 - Copart Update
 - Green Acres Update
 - Norfolk Southern Railway Company Agreement
 - Flow meter installation
 - Pump station design flows
- Blackwell’s Mills Pump Station Replacement
 - Project Status
 - February 4, 2021 Project Meeting Update

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- **Rohill Pump Station - Generator and automatic transfer switch (ATS) replacement**
 - **Project Status**
 - **New generator and ATS scheduled for delivery in mid-February 2021.**
- **Facilities Plan Update**
 - **Project Status - Completed**
- **2021 Summary (Last revised February 19, 2021) of Will Serve Letters – For Informational Purposes Only**
 - **No projects added.**
- **2021 Summary (Last revised February 19, 2021) of Sewer Connection Approvals – For Informational Purposes Only**
 - **One project added.**

COMMITTEE REPORTS

- **Engineering / Facilities** (Mr. McCray and Mr. Scarantino)
- **Finance** (Mr. Damiano and Mr. Scarantino)
- **I/I and GIS** (Mr. McCray and Mr. Nunn)
- **Personnel** (Mr. Damiano and Mr. Scarantino)

SRVSA REPORT

CLAIMS LIST APPROVAL

- **Operating Fund** - February 24, 2021
- **General Fund** - February 24, 2021

ADJOURNMENT

AGENDA - REORGANIZATION

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OATH OF OFFICE

- **Robert Damiano – Five (5) year term- February 1, 2021 to January 31, 2026**

ELECTION OF OFFICERS

- **Chairman**
- **Vice Chairman**
- **Secretary**
- **Treasurer**
- **Asst. Secretary/Treasurer**

OATH OF OFFICE – 2021 OFFICERS

CONSENT AGENDA: RESOLUTIONS FOR CONSIDERATION AND POSSIBLE FORMAL ACTION

- **RESOLUTION # 21-0224-1 – Resolution Appointing Suplee, Clooney & Company as the Auditor for The Township of Hillsborough Municipal Utilities Authority (TTHMUA)**
- **RESOLUTION # 21-0224-2 – Resolution Appointing Hawkins, Delafield & Wood LLP as the Bond Counsel for The Township of Hillsborough Municipal Utilities Authority (TTHMUA)**
- **RESOLUTION # 21-0224-3 – Resolution Appointing the Law Offices of Peter Cipparulo, III, LLC as the General Counsel for The Township of Hillsborough Municipal Utilities Authority (TTHMUA)**
- **RESOLUTION # 21-0224-4 – Resolution Appointing Cleary Giacobbe Alfieri & Jacobs, LLC as a Special Counsel for The Township of Hillsborough Municipal Utilities Authority (TTHMUA)**
- **RESOLUTION # 21-0224-5 – Resolution Appointing McManimon, Scotland & Baumann, LLC as a Special Counsel for The Township of Hillsborough Municipal Utilities Authority (TTHMUA)**
- **RESOLUTION # 21-0224-6 – Resolution Appointing H2M Associates, Inc. as a Consulting Engineer for The Township of Hillsborough Municipal Utilities Authority (TTHMUA)**
- **RESOLUTION # 21-0224-7 – Resolution Appointing Van Note – Harvey Associates, Inc. as a Consulting Engineer for The Township of Hillsborough Municipal Utilities Authority (TTHMUA)**

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- **RESOLUTION # 21-0224-8 – Resolution Appointing Danskin Insurance Agency, Inc. as the Risk Management Consultant for The Township of Hillsborough Municipal Utilities Authority (TTHMUA)**
- **RESOLUTION # 21-0224-9 – Resolution Adopting an Order of Business for Conducting Meetings of The Township of Hillsborough Municipal Utilities Authority (TTHMUA)**
- **RESOLUTION # 21-0224-10 – Resolution Adopting the By-Laws of The Township of Hillsborough Municipal Utilities Authority (TTHMUA)**
- **RESOLUTION # 21-0224-11 – Resolution Adopting and Authorizing the Publication of the Annual Meeting Calendar of The Township of Hillsborough Municipal Utilities Authority (TTHMUA)**
- **RESOLUTION # 21-0224-12 – Resolution Adopting and Authorizing the Mailing of Meeting Notices and Fees of The Township of Hillsborough Municipal Utilities Authority (TTHMUA)**
- **RESOLUTION # 21-0224-13 – Resolution Authorizing the Adoption of an Indemnification Policy for The Township of Hillsborough Municipal Utilities Authority (TTHMUA)**
- **RESOLUTION # 21-0224-14 – Resolution Designating the Official Newspapers of The Township of Hillsborough Municipal Utilities Authority (TTHMUA)**
- **RESOLUTION # 21-0224-15 – Resolution Establishing the Office Hours and Holiday Schedule of The Township of Hillsborough Municipal Utilities Authority (TTHMUA)**
- **RESOLUTION # 21-0224-16 – Resolution Appointing Robert A. Hough, P.E., Executive Director of The Township of Hillsborough Municipal Utilities Authority (TTHMUA) as the Certifying Officer and Collector of Charges of TTHMUA**
- **RESOLUTION # 21-0224-17 – Resolution Appointing Robert A. Hough, P.E., Executive Director of The Township of Hillsborough Municipal Utilities Authority (TTHMUA) as the Public Agency Compliance Officer of TTHMUA**
- **RESOLUTION # 21-0224-18 – Resolution Adopting a Cash Management Plan for The Township of Hillsborough Municipal Utilities Authority (TTHMUA)**
- **RESOLUTION # 21-0224-19 – Resolution Designating the Official Depositories for The Township of Hillsborough Municipal Utilities Authority (TTHMUA)**
- **RESOLUTION # 21-0224-20 – Resolution Authorizing Disbursements for The Township of Hillsborough Municipal Utilities Authority (TTHMUA)**

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- **RESOLUTION # 21-0224-21 – Resolution Authorizing Payroll Disbursements for The Township of Hillsborough Utilities Authority (TTHMUA)**
- **RESOLUTION # 21-0224-22 – Resolution Authorizing Investments for The Township of Hillsborough Municipal Utilities Authority (TTHMUA)**

ADJOURNMENT

- **Return to Agenda to conduct regular business.**