

**AGENDA - REORGANIZATION**

**THE TOWNSHIP OF HILLSBOROUGH MUNICIPAL UTILITIES AUTHORITY**

**WEDNESDAY, FEBRUARY 1, 2023, 6:00 PM**

**ANNOUNCEMENT BY CHAIRMAN**

In accordance with the provisions of the Open Public Meetings, Act, P.L 1975, c. 231, as amended, notice of this Reorganization Meeting was duly published in the Courier News and the Hillsborough Beacon on December 2, 2022.

**ROLL CALL**

**BUSINESS FROM THE FLOOR**

**CORRESPONDENCE**

**OATH OF OFFICE**

- Michael Avolio – Five (5) year term- February 1, 2023 to January 31, 2028

**ELECTION OF OFFICERS**

- Chairman
- Vice Chairman
- Secretary
- Treasurer
- Asst. Secretary/Treasurer

**OATH OF OFFICE – 2023 OFFICERS**

**2023 COMMITTEE ASSIGNMENTS**

- |                            |                                  |
|----------------------------|----------------------------------|
| • Engineering / Facilities | - Mr. McCray and Mr. Scarantino  |
| • Finance                  | - Mr. Damiano and Mr. Scarantino |
| • I/I and GIS              | - Mr. McCray and Mr. Nunn        |
| • Personnel                | - Mr. Damiano and Mr. Scarantino |

**CONSENT AGENDA: RESOLUTIONS FOR CONSIDERATION AND POSSIBLE FORMAL ACTION**

- RESOLUTION # 23-0201-1 – Resolution Appointing Suplee, Clooney & Company as the Auditor for The Township of Hillsborough Municipal Utilities Authority (TTHMUA)

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- **RESOLUTION # 23-0201-2 – Resolution Appointing Hawkins, Delafield & Wood LLP as the Bond Counsel for The Township of Hillsborough Municipal Utilities Authority (TTHMUA)**
- **RESOLUTION # 23-0201-3 – Resolution Appointing the Law Offices of Peter Cipparulo, III, LLC as the General Counsel for The Township of Hillsborough Municipal Utilities Authority (TTHMUA)**
- **RESOLUTION # 23-0201-4 – Resolution Appointing Cleary Giacobbe Alfieri & Jacobs, LLC as a Special Counsel for The Township of Hillsborough Municipal Utilities Authority (TTHMUA)**
- **RESOLUTION # 23-0201-5 – Resolution Appointing H2M Associates, Inc. as a Consulting Engineer for The Township of Hillsborough Municipal Utilities Authority (TTHMUA)**
- **RESOLUTION # 23-0201-6 – Resolution Appointing Van Note – Harvey Associates, Inc. as a Consulting Engineer for The Township of Hillsborough Municipal Utilities Authority (TTHMUA)**
- **RESOLUTION # 23-0201-7 – Resolution Appointing CME Associates, Inc. as Professional Engineer for The Township of Hillsborough Municipal Utilities Authority (TTHMUA)**
- **RESOLUTION # 23-0201-8 – Resolution Appointing Danskin Insurance Agency, Inc. as the Risk Management Consultant for The Township of Hillsborough Municipal Utilities Authority (TTHMUA)**
- **RESOLUTION # 23-0201-9 – Resolution Adopting an Order of Business for Conducting Meetings of The Township of Hillsborough Municipal Utilities Authority (TTHMUA)**
- **RESOLUTION # 23-0201-10 – Resolution Adopting the By-Laws of The Township of Hillsborough Municipal Utilities Authority (TTHMUA)**
- **RESOLUTION # 23-0201-11 – Resolution Adopting and Authorizing the Publication of the Annual Meeting Calendar of The Township of Hillsborough Municipal Utilities Authority (TTHMUA)**
- **RESOLUTION # 23-0201-12 – Resolution Adopting and Authorizing the Mailing of Meeting Notices and Fees of The Township of Hillsborough Municipal Utilities Authority (TTHMUA)**
- **RESOLUTION # 23-0201-13 – Resolution Authorizing the Adoption of an Indemnification Policy for The Township of Hillsborough Municipal Utilities Authority (TTHMUA)**
- **RESOLUTION # 23-0201-14 – Resolution Designating the Official Newspapers of The Township of Hillsborough Municipal Utilities Authority (TTHMUA)**

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- **RESOLUTION # 23-0201-15 – Resolution Establishing the Office Hours and Holiday Schedule of The Township of Hillsborough Municipal Utilities Authority (TTHMUA)**
- **RESOLUTION # 23-0201-16 – Resolution Appointing Robert A. Hough, P.E., Executive Director of The Township of Hillsborough Municipal Utilities Authority (TTHMUA) as the Certifying Officer and Collector of Charges of TTHMUA**
- **RESOLUTION # 23-0201-17 – Resolution Appointing Robert A. Hough, P.E., Executive Director of The Township of Hillsborough Municipal Utilities Authority (TTHMUA) as the Public Agency Compliance Officer of TTHMUA**
- **RESOLUTION # 23-0201-18 – Resolution Adopting a Cash Management Plan for The Township of Hillsborough Municipal Utilities Authority (TTHMUA)**
- **RESOLUTION # 23-0201-19 – Resolution Designating the Official Depositories for The Township of Hillsborough Municipal Utilities Authority (TTHMUA)**
- **RESOLUTION # 23-0201-20 – Resolution Authorizing Disbursements for The Township of Hillsborough Municipal Utilities Authority (TTHMUA)**
- **RESOLUTION # 23-0201-21 – Resolution Authorizing Payroll Disbursements for The Township of Hillsborough Utilities Authority (TTHMUA)**
- **RESOLUTION # 23-0201-22 – Resolution Authorizing Investments for The Township of Hillsborough Municipal Utilities Authority (TTHMUA)**

### DISCUSSION / POSSIBLE MATTERS FOR CONSIDERATION

- **Sunnymeade Pump Station and Force Main Project**
  - **Mott MacDonald – Existing Pump Station Report**
    - **Proposal for Concrete Testing**
      - **RESOLUTION # 23-0201-23 Resolution of The Township of Hillsborough Municipal Utilities Authority (TTHMUA) Authorizing a Professional Service Agreement to Mott MacDonald not to exceed \$2,500.00 to provide Concrete Testing Related to the Sunnymeade Pump Station Project**
  - **Cleary Giacobbe Alfieri Jacobs, LLC – Easement Appraisals**
    - **Proposals for Easement Appraisals**
- **Inflow / Infiltration (I/I) Reduction / Removal Program**
  - **Sewer System Flow Monitoring by Flow Assessments**
    - **Review of Data Received**

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- **TTHMUA Rules and Regulations**
  - **Amendments / Revisions**

**ADJOURNMENT**