

**TOWNSHIP OF HILLSBOROUGH MUNICIPAL UTILITIES AUTHORITY
SPECIAL MEETING MINUTES
MONDAY, JULY 11, 2022**

The Township of Hillsborough Municipal Utilities Authority held a special meeting that began at approximately at 9:30 am on Monday, July 11, 2022, with the following members present via Zoom Meeting:

Michael Avolio
Robert Damiano
Richard Nunn
Frank Scarantino

Mr. McCray was noted as absent.

Also present were:

- Authority Executive Director Robert A. Hough, P.E. and Peter Cipparulo, III, Esq., General Counsel.
- Brandon Fetzer, P.E., Donald E. Fetzer, P.E. and Agha Hasan, P.E. all of Van Note Harvey Associates, Inc., TTHMUA's consulting engineer for the Sunnymeade project.
- John A. Napolitano, Esq., Partner and Brian M. Chewcaskie, Esq., both of Cleary, Giacobbe, Alfieri, Jacobs, LLC, special counsel to TTHMUA who will be assisting with easement acquisitions. (Via Zoom Meeting)
- Ronald S. Anastasio, P.E., Executive Director (in person) and Sherwin Ulep, P.E., Manager of Engineering (Via Zoom Meeting) from the Somerset Raritan Valley Sewerage Authority (SRVSA) and James F. Cosgrove, Jr., P.E., Vice President / Principal, Kleinfelder, consultant to SRVSA (Via Zoom Meeting).

These minutes were prepared by Mr. Hough.

ANNOUNCEMENT – Open Public Meetings Act

In accordance with the provisions of the Open Public Meetings, Act, P.L 1975, c. 231, as amended, notice of this meeting was duly published in the Courier News on July 5, 2022 and the Hillsborough Beacon on July 8, 2022.

PLEDGE OF ALLEGIANCE

BUSINESS FROM THE FLOOR

- None at this time.

CORRESPONDENCE

- None at this time.

DISCUSSION

Sunnymeade Pump Station and Force Main Project

- **Design / Easement / Permit Update**
- **Construction Cost Update**
- **Flow Update**
 - **SRVSA Review / Update**
- **NJDEP Water Bank Financing Program**
 - **Status / Update**
 - **Report on Bond Counsel's Review of Rate Impacts**

Mr. Hough opened the meeting by explaining that the TTHMUA Board wanted to review the status of the Sunnymeade project and to discuss same with representatives of SRVSA. An open discussion proceeded.

Mr. Anastasio stated that SRVSA was in the NJDEP capacity assurance program. The plant has a 23 MGD rating but has seen flows over 70 MGD. SRVSA would like to see TTHMUA phase in the new pump station and stay at 9 MGD of flow.

There was significant discussion about the current condition of the existing pump station and the need to replace the station. Construction of a station capable of handling future flow but with smaller / fewer pumps was discussed. Deferring the construction of a new force main was also discussed.

SRVSA also discussed an October 8, 2021 letter from their consultant Kleinfelder concerning the proposed new station and future flows. SRVSA suggested that TTHMUA provide in writing their flow request.

The SRVSA representatives left the meeting at approximately 10:10 am.

The focus of the meeting then shifted to the construction of the new force main and the need to perfect both existing and new temporary and permanent easements. There was also focus concerning an easement at Santos Enterprises that will need to be obtained as part of the relocation of the existing force mains on the property and the construction of a new force main.

Mr. Hough was directed to set up a meeting with Mr. Napolitano and Mr. Chewcaskie to review the status of all easements and the easement at the Santos property. Mr. Scarantino stated that he would like to be included in these discussions.

Mr. Napolitano and Mr. Chewcaskie left the meeting at approximately 10:25 am.

The Board and staff continued the discussion concerning the size of the station to be built and phasing, force main construction, easement acquisitions, and further development of TTHMUA's I/I program and associated field work and flow monitoring.

ADJOURNMENT

Motion to adjourn was made at approximately 11:00 am by Mr. Damiano, seconded by Mr. Nunn and the special meeting adjourned.