



**TOWNSHIP OF HILLSBOROUGH MUNICIPAL UTILITIES AUTHORITY
SPECIAL MEETING MINUTES
MONDAY – DECEMBER 29, 2025**

The Township of Hillsborough Municipal Utilities Authority held a meeting that began at approximately 9:00 am on Monday, December 29, 2025, with the following members present:

Michael Avolio
Robert McCray
Richard Nunn

Also present was Executive Director, Ms. Pamela Borek. Mr. Damiano and Mr. Scarantino were noted as absent.

ANNOUNCEMENT – Open Public Meetings Act

In accordance with the provisions of Section 5 of the Open Public Meetings Act, Chapter 231 of the Public Laws of 1975, notice of this meeting was made by notifying the officially designated newspaper and the Hillsborough Township Clerk that this meeting would take place on December 29, 2025, at 9:00 am.

PLEDGE OF ALLEGIANCE

MATTERS FOR CONSIDERATION

Chairman Nunn provided an update regarding the employment contract for the Executive Director. He further reported that he consulted with Attorney Capparulo and the amendment was appropriate.

RESOLUTION # 25-1229-01 - Resolution Authorizing the Execution of an Employment Contract with the Executive Director

WHEREAS, the Executive Director was hired on June 14, 2023, to fill an unexpired term; and

WHEREAS, there exists the need to ensure continuity of operations for TTHMUA; and

WHEREAS, the Board of Commissioners of TTHMUA wish to offer an employment contract to the Executive Director effective December 31, 2025; and

WHEREAS, the Board of Commissioners appoints Ms. Borek for a five (5) year term as Executive Director of TTHMUA;

WHEREAS, TTHMUA's Counsel has reviewed and approves of said contract and appointment.

NOW, THEREFORE, BE IT RESOLVED by the Township of Hillsborough Municipal Utilities Authority that the Chairman is hereby authorized to execute an employment contract and appointment on behalf of TTHMUA with the Executive Director.

The motion and resolution were introduced by Mr. Avolio and seconded by Mr. McCray, and those present voted in favor.

DISCUSSION

Executive Director Borek read a letter of appreciation from a resident.

A brief update regarding the Sunnymead Pump station was provided. Executive Director Borek reported that the motor from pump 1 was going to be pulled on January 5, 2026, and brought to NJ Electric Motors for possible repair. Mr. McCray asked about looking into new motors. She further reported that PSI will be visiting the site to discuss the controls. The goal at this time is to get pump 1 fully operational and then move to pump 2. There was a discussion about the roof. The Board advised that there was work done previously on the roof and asked Executive Director to research that matter.

The Executive Director Borek was asked to also look into the manholes behind AVM Park and ensure that there are bowls on those manholes.

PUBLIC COMMENT *(for matters not on the agenda)*

None at this time.

ADJOURNMENT

A motion was made by Mr. McCray, seconded by Mr. Avolio and the meeting adjourned at 9:27 am.