



**TOWNSHIP OF HILLSBOROUGH MUNICIPAL UTILITIES AUTHORITY
SPECIAL MEETING MINUTES
WEDNESDAY – APRIL 8, 2026**

The Township of Hillsborough Municipal Utilities Authority held a meeting that began at approximately 8:00 am on Wednesday, April 8, 2026, with the following members present:

Michael Avolio
Robert McCray
Richard Nunn

Also, present was Executive Director Pamela Borek, Assistant Executive Director Tracie Hohnhorst. Chairman Scarantino and Commissioner Damiano were noted as absent. Attorney Cipparulo was not present.

ANNOUNCEMENT – Open Public Meetings Act

In accordance with the provisions of Section 5 of the Open Public Meetings Act, Chapter 231 of the Public Laws of 1975, notice of this meeting was made by notifying the officially designated newspaper and the Hillsborough Township Clerk that this meeting would take place on April 8, 2026, at 8:00 am.

PLEDGE OF ALLEGIANCE

RESOLUTIONS

RESOLUTION #26-0408-01– Resolution Authorizing the Award of a Contract to Hights Electric Motor Service, Inc. for the Purchase of Two (2) Pump Motors, Not to Exceed \$103,600.00

WHEREAS, there exists the need to replace two (2) motors at the Sunnymead Pump Station; and

WHEREAS, bids were solicited for the purchase; and

WHEREAS, on March 25, 2026, at 2 pm bids were received and opened; and

WHEREAS, bids were received from the following:

VENDOR	TOTAL
Hights Electric Motor Service	\$103,600.00
Rapid Pump & Meter Service Co.	\$126,901.70

WHEREAS, TTHMUA staff has reviewed the bids and recommends the award of contract to Hights Electric Motor Service, Inc., for the purchase of two (2) pump motors for the Sunnymead Pump Station, in an amount not to exceed \$ 103,600.00.

NOW, THEREFORE, BE IT RESOLVED by the Township of Hillsborough Municipal Utilities Authority as follows:

1. A purchase order for two (2) new replacement motors in the amount of \$103,600.00 for the Sunnymead Pump Station is hereby awarded to Hights Electric Motor Service, Inc. pursuant to the bid specifications and bid response.
2. TTHMUA Executive Director and Qualified Purchasing agent are hereby authorized to execute that appropriate purchase order with Hights Electric Motor Service, Inc. to effectuate this purchase.

The motion and resolution were introduced by Mr. Nunn and seconded by Mr. McCray and all those present voted in favor.

There was a brief discussion regarding the selection of this vendor, to which Executive Director Borek provided additional information.

RESOLUTION #26-0408-02– Resolution Ratifying and Confirming the Agreement with Revelations Electric, LLC for Electrical Services for Sunnymead Pump Station, Not to Exceed \$11,500.00

WHEREAS, there are ongoing critical issues with the Sunnymead Pump Station; and

WHEREAS, a motor failure on Pump 1 resulted in the motor being pulled and analyzed resulting in an unfavorable outcome for the Township of Hillsborough Municipal Utilities Authority (TTHMUA), because the motor could not be repaired; and

WHEREAS, Sunnymead Pump Station operates three (3) pumps and because of this motor failure is now operating with two (2) pumps; and

WHEREAS, it is critical that all three (3) pumps be operational for the public health and safety of the Township as well as the operations of the station; and

WHEREAS, quotes were obtained from the following:

Hight Electric Motor Service, Inc.
Spera Electrical Contracting, LLC
Mid State Electrical Contracting, Inc.
Revelations Electric, LLC

WHEREAS, after reviewing all of the quotes, it was determined that Revelations Electric, LLC would be the best option for this project to provide electrical service and installation of the motor for Pump 1 at the Sunnymead Pump Station, per the scope of work.

NOW, THEREFORE, BE IT RESOLVED by the Township of Hillsborough Municipal Utilities Authority as follows:

1. A purchase order for electrical services as outlined in the scope of work in the amount of \$11,500.00 for the Sunnymead Pump Station was hereby awarded to Revelations Electric, LLC
2. TTHMUA Executive Director and Qualified Purchasing agent are hereby ratified and confirmed to have executed that appropriate purchase order with Revelations Electric, LLC to effectuate this work.

The motion and resolution were introduced by Mr. Avolio and seconded by Mr. McCray and all those present voted in favor.

There was a general discussion over the operations of the Authority and the additional need to have increased discussion on matters before the Board. Executive Director suggested the option of working meetings, in which items to be before the Board could be discussed prior to being placed on an agenda. No decision was made. In addition, there was a high-level personnel discussion and the lack of personnel resources. The Authority will continue to advertise and attempt to network to obtain additional personnel.

PUBLIC COMMENT (for matters not on the agenda)

None at this time

ADJOURNMENT

With no further business to discuss, a motion was made by Mr. McCray, seconded by Mr. Nunn, to adjourn the meeting at 8:47 am and all those present voted in favor.