

2020 AUTHORITY BUDGET

Certification Section

2020

Township of Hillsborough Municipal Utilities

AUTHORITY BUDGET

FISCAL YEAR: FROM DECEMBER 1, 2019 TO NOVEMBER 30, 2020

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D. Cwert CPA, RMA Date: 10/22/2019

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D. Cwert CPA, RMA Date: 12/3/2019

2020 PREPARER'S CERTIFICATION

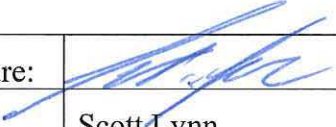
Township of Hillsborough Municipal Utilities

AUTHORITY BUDGET

FISCAL YEAR: FROM: DEC 1, 2019 TO: NOV 30, 2020

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Scott Lynn		
Title:	Executive Director		
Address:	P O Box 5909 Hillsborough, NJ 08844		
Phone Number:	908-371-9660	Fax Number:	908-371-9670
E-mail address	admin@hillsboroughmua-nj.org		

2020 APPROVAL CERTIFICATION

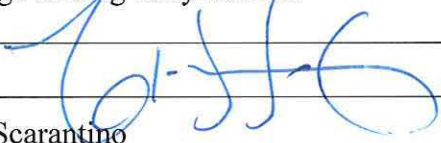
Township of Hillsborough Municipal Utilities

AUTHORITY BUDGET

FISCAL YEAR: FROM: DEC 1, 2019 TO: NOV 30, 2020

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the **Township of Hillsborough Municipal Utilities** Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the **25th** day of **September, 2019**.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Frank Scarantino		
Title:	Secretary		
Address:	P O Box 5909 Hillsborough, NJ 08844		
Phone Number:	908-371-9660	Fax Number:	908-371-9670
E-mail address	admin@hillsboroughmua-nj.org		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address: www.hillsboroughmua-nj.org

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities
- Budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (**Similar Information is such as PIE Charts, Bar Graphs etc. for such items as Revenues, Expenditures, and other information the Authority deems relevant to inform the public**)
- The annual audits of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

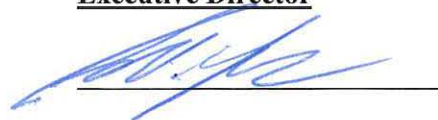
Name of Officer Certifying compliance

Scott Lynn

Title of Officer Certifying compliance

Executive Director

Signature



2020 AUTHORITY BUDGET RESOLUTION

Township of Hillsborough Municipal Utilities

FISCAL YEAR: FROM: DEC 1, 2019 TO: NOV 30, 2020

WHEREAS, the Annual Budget and Capital Budget for the Township of Hillsborough Municipal Utilities Authority for the fiscal year beginning, December 1, 2019 and ending, November 30, 2020 has been presented before the governing body of the Township of Hillsborough Municipal Utilities Authority at its open public meeting of September 25, 2019; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 6,409,500 , Total Appropriations, including any Accumulated Deficit if any, of \$ 6,846,432 and Total Unrestricted Net Position utilized of 436,932; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$4,732,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$ 4,732,000; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Township of Hillsborough Municipal Utilities Authority, at an open public meeting held on September 25, 2019 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Township of Hillsborough Municipal Utilities Authority for the fiscal year beginning, December 1, 2019 and ending, November 30, 2020 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Township of Hillsborough Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on November 26, 2019.

(Secretary's Signature)

SEPTEMBER 25, 2019
(Date)

Governing Body Member:	Recorded Vote:			
	Aye	Nay	Abstain	Absent
Michael Avolio	X			
Richard Nunn	X			
Frank Scarantino	X			
Robert Damiano	X			
Robert McCray	X			

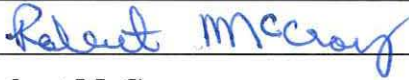
2020 ADOPTION CERTIFICATION

Township of Hillsborough Municipal Utilities

AUTHORITY BUDGET

FISCAL YEAR: FROM: DEC 1, 2019 TO: NOV 30, 2020

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Township of Hillsborough Municipal Utilities Authority, pursuant to N.J.A.C. 5:31-2.3, on the 26th day of, November, 2019.

Officer's Signature:			
Name:	Robert McCray		
Title:	Assistant Secretary		
Address:	P O Box 5909 Hillsborough, NJ 08844		
Phone Number:	908-371-9660	Fax Number:	908-371-9670
E-mail address	admin@hillsboroughmua-nj.org		

2020 ADOPTED BUDGET RESOLUTION

Township of Hillsborough Municipal Utilities

AUTHORITY

FISCAL YEAR: FROM: DEC 1, 2019 TO: NOV 30, 2020

WHEREAS, the Annual Budget and Capital Budget/Program for the Township of Hillsborough Municipal Utilities Authority for the fiscal year beginning December 1, 2019 and ending, November 30, 2020 has been presented for adoption before the governing body of the Township of Hillsborough Municipal Utilities Authority at its open public meeting of November 26, 2019; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 6,409,500 Total Appropriations, including any Accumulated Deficit, if any, of \$ 6,846,432 and Total Unrestricted Net Position utilized of \$ 436,932; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$ 4,732,000 and Total Unrestricted Net Position planned to be utilized of \$ 4,732,000; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Township of Hillsborough Municipal Utilities Authority, at an open public meeting held on November 26, 2019 that the Annual Budget and Capital Budget/Program of the Township of Hillsborough Municipal Utilities Authority for the fiscal year beginning, December 1, 2019 and, ending, November 30, 2020 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.



(Assistant Secretary's Signature)

NOVEMBER 26, 2019

(Date)

Governing Body Member:	Recorded Vote:			
	Aye	Nay	Abstain	Absent
Michael Avolio	X			
Richard Nunn				X
Frank Scarantino				X
Robert Damiano	X			
Robert McCray	X			

2020 AUTHORITY BUDGET

Narrative and Information Section

AUTHORITY BUDGET MESSAGE & ANALYSIS
Township Of Hillsborough Municipal Utilities Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM: DEC 1, 2019 TO: NOV 30, 2020

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2018/2018-2019 proposed Annual Budget and make comparison to the 2017/2017-2018 adopted budget for each operation. Explain any variances over +/-10% (**As shown on budget page F-4 explain the reason for changes for each appropriation changing more than 10%**) for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase.

- **Items with a 10% Increase as shown on the F-4 budget form:**

Personnel Salaries and Wages (+18.5%) This represents anticipation of hiring 2 employees

SRVSA Treatment Expense (+10.7%) – This represents anticipation of greater rainfall, causing additional fees to SRVSA.

Repair, Replacement, Vehicle OP & Maint (+14.3%) – This represents due an increase of repairs for general maintenance of an aging system.

Unrestricted Net Position Utilized (+41.6%) - This is required portion to balance the budget.

- **Items with a 10% decrease as shown on the F-4 budget form:**

Dues, Subscriptions, Tuition, Seminars (-20%) – This represents a reduction in the organization fees.

Cost Of Providing Services – Personnel – Fringe Benefits (-45%) – Over estimated of prior year.

Miscellaneous COPS – (-57.5%) - We hired our Operations Consultant as a full time employee.

AUTHORITY BUDGET MESSAGE & ANALYSIS
Township Of Hillsborough Municipal Utilities Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM: DEC 1, 2019 TO: NOV 30, 2020

Total Interest Payments on Debt (-65.9%) – This represents a reduction due to the bond amount outstanding. Thus, reducing the interest on the principal.

Municipality /County Appropriation – (-100%) - No expected contribution to the Township of Hillsborough.

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% **(As shown on budget page F-2 explain reason for change for each revenue changing more than 10%)** from the current year adopted budget.

CONNECTION FEES – (-15.4%): expected construction projects to decrease in 2020.

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.

There is No Impact

4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

The Authority is using \$436,932 from its Rate Stabilization fund to balance the operating budget.

The Authority is using \$4,732,000 from its Capital Improvement Fund to pay for capital improvements in 2019-2020.

This is reflected as Other Adjustments of \$5,168,932 on page F-8 of the budget.

AUTHORITY BUDGET MESSAGE & ANALYSIS
Township Of Hillsborough Municipal Utilities Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM: DEC 1, 2019 TO: NOV 30, 2020

5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

There are no sources of funds transferred to the County/Municipality as a budget subsidy or a Shared service.

6. The proposed budget must not reflect an anticipated deficit from 2018/2018-2019 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. **(Prepare a response to deficits caused by the implementation of GASB 68)**

The Authority has \$1,326,639 in its Rate Stabilization as of 11-30-2018 and is using \$436,932 to balance this 2019-2020 budget. The balance is available to eliminate the deficit in net assets.

7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been changed since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable.

There was no change to our 2019 Rate Schedule.

RESOLUTION OF THE TOWNSHIP OF HILLSBOROUGH MUNICIPAL UTILITIES AUTHORITY ESTABLISHING CERTAIN SEWER SERVICE CHARGES AND CONNECTION OR TAPPING FEES

WHEREAS, the Township of Hillsborough Municipal Utilities Authority (hereinafter the "Authority") is required by law (NJSA 40:14B-22) and by Section 303 of its Service Contract with the Township of Hillsborough to promulgate certain uniform service charges and connection or tapping fees or charges so that the revenues therefrom will at all times be adequate to pay the expenses of operation and maintenance of the utility system, including reserves, insurance, extensions and replacements, and to pay the principal of and interest on any bonds and to maintain such reserves or sinking funds therefor as may be required by the terms of any contract of the Authority or as it may deem necessary or desirable:

NOW, THEREFORE, BE IT RESOLVED by The Township of Hillsborough Municipal Utilities Authority that it hereby adopt, prescribe and establish the following sewer service and connection or tapping charges, rates or fees, the same to become effective at 1:00 a.m. on April 1, 2017.

SECTION I. ANNUAL SERVICE CHARGES

- A. The annual service charge shall be calculated on the basis that one Equivalent Dwelling Unit ("EDU") is 300 gallons per day.
- B. The annual service charge for each "EDU" (300 gallons per day) shall be \$420.00.
- C. The annual service charge shall be calculated for various uses utilizing the flow criteria set forth in Schedule 1 attached hereto.
- D. The annual service charge for all non-residential uses shall be, as a minimum, one "EDU", and the user shall be billed \$420.00 for each "EDU" or part thereof.
- E. The annual service charge for facilities with combined uses shall be determined by the summation of all appropriate flow values.
- F. The annual service charge for all other industrial, research commercial or mixed uses not specifically mentioned in Schedule 1 shall be determined by the following formula:

$$\frac{\text{Estimated Daily Flow (gallons)} \times \$420.00}{300}$$

(a factor to be determined by the Authority Engineer taking into Account the excess Biochemical Oxygen Demand (B.O.D.) and Suspended Solids (S.S.) of the Sewerage.)

In utilizing this formula:

1. All analysis shall be in accordance with the current edition of "Standard Methods for the Examination of Water and Waste Water" published by the American Public Health Association, the American Water Works Association and the Water Environment Federation, which methods and definitions are adopted by reference herein. A copy of said edition shall be on file with the Executive Director of the Authority.
 2. The estimated daily flow shall be determined by the Authority Engineer according to accepted engineering standards and practices, and this determination shall be filed with the Authority.
- G. Where the Authority determines that any customer, residential or non-residential, is discharging a combination of sewerage and storm water or drainage or water from any source into the lines of the Authority in excess of the estimated basic standard of 300 gallons per day for an EDU, the Authority shall determine the quantity of such excess and may charge therefor \$420.00 per year for each 300 gallons per day or part thereof of such estimate or actual flow which is in excess of the aforesaid basic standard. Such charge shall be in addition to the annual charge to such customer set forth in Schedule 1 hereof, and will be added to the billing of such customer for the next quarter following the quarter when such excess has been determined.

SECTION II. BULK RATE SERVICE CHARGES

The Authority may, at its discretion, and subject to formal written agreement, accept as a customer and permit the connection of a sewer collection system formerly owned and operated as an entity separate and apart from the Authority's facilities. Such customer shall be referred to as a "Bulk Customer".

Service charges for a "Bulk Customer" shall be based on metered flow at the same rate per gallon as a single-family residential dwelling and shall be calculated annually based on the average annual flow per unit. In the event, however, that the owner of such system retains responsibility for some portion of the administration or operation of said system, the annual service charges shall be reduced by calculating the percentage of the total annual operating budget represented by those budget line item appropriations for which the owner will retain responsibility. The resulting service charge shall be the "Bulk Rate". The "Bulk Rate" will be set forth in the agreement and the percentage reduction shall be recalculated annually upon final adoption of the annual operating budget.

SECTION III. METERED FLOWS – NON-RESIDENTIAL USERS

In all cases of non-residential uses set forth in Schedule 1, any customer being charged for daily flows at or in excess of 15,000 gallons per day, may, on application to the Authority, and with its permission, install a meter at the expense of the customer to continuously measure the flow for the purpose of assisting the Authority Engineer to determine rates and charges utilizing the formula set forth in Paragraph E of Section I. The Authority may consider applications from customers being charged for less than the minimum annual flow set forth herein, but such consideration shall be solely within the discretion of the Authority.

The customer shall give to the Authority, its agents and officers, the right of access to such meters at all reasonable times and the right to inspect all flow records. The Authority may from time to time require any customer to install a meter at such customer's expense. All meters installed hereunder shall meet the design and installation standards of the Authority and shall be approved by the Authority Engineer.

The Authority shall have the right to recompute the estimated daily flow of effluent in gallons. In the event that such a recomputation shows that the actual flow is in excess or less than the estimated flow, the Authority shall bill the customer on the basis of the actual flow commencing with the next quarter's billing at the rate of \$2,800.00 for every 2,000 gallons or part thereof.

SECTION IV. CONNECTION OR TAPPING FEES

In addition to the annual service charges or rates established in Section I hereof, the Authority hereby adopts, prescribes and establishes the following connection or tapping fees as authorized by N.J.S.A. 40:14B-22. The connection or tapping fees are calculated in accordance with the provisions of N.J.S.A. 40:14B-22 and shall be recalculated at the end of each fiscal year.

Single family residential dwelling	\$2,814
Multiple family residential dwellings	
Including townhouses, condominiums, and apartments.	
1 bedroom unit	\$1,688
2 bedroom unit	\$2,392
3 bedroom unit	\$2,814
Senior housing (age restricted):	
1 bedroom unit	\$1,041
2 bedroom unit	\$1,604
3 bedroom unit	\$2,111

Assisted living facilities:

Per bed \$ 938

All other uses – charge per gallon
of estimated average daily flow

\$ 9.38

The estimated average daily flow shall be determined by the Authority on the basis of the factors specified in N.J.S.A. 40:B-22 and such other data and information made available to the Authority from its consulting engineer and the results of its other investigations and studies. Any such determination shall be filed with the Executive Director of the Authority and shall be available for public inspection. The charge may, if the Authority so shall determine, be in the nature of an estimated charge which shall be subject to revision after the installation or construction is completed. In no event shall the connection or tapping fee be reduced from the original charge.

As used in the above paragraph, the phrase “estimated average daily flow” shall be based on that consecutive period of three months which had the highest total flow within the first calendar year provided that there is no change in use.

SECTION V. CHARGES FOR DISCHARGE OF STORM AND/OR DRAIN WATER

Where the Authority determines that any customer, residential or nonresidential, is discharging a combination of sewerage and storm water or drainage water from any source into the lines of the Authority in excess of the estimated basic standard of 300 gallons per day for an EDU, the Authority shall determine the quantity of such excess and may charge such customer an additional connection or tapping fee at the rate of \$9.38 per gallon of estimated or actual daily flow which is in excess of the aforesaid basic standard. Such charge shall be in addition to the connection or tapping fee charged in Section IV of this Resolution, and will be added to the billing of such customer for the next following quarter after such excess has been determined.

SECTION VI. PAYMENT OF CHARGES

- A. The aforesaid annual service charges as set forth in Section I hereof shall be payable in advance in quarterly installments as billed by the Authority.
- B. The connection or tapping fees established in Section IV hereof shall be due and payable to the Authority at or prior to the time of the issuance of a sewer connection permit by the Authority. In lieu thereof, however, the Authority may, in its discretion, and in written agreements with the party or parties involved, permit such payment to be paid in installments and with such terms and conditions as may seem proper to the Authority. The Authority may, in such a case, charge interest on the unpaid balance at a rate to be established by the Authority.

SECTION VII. REMEDIES FOR NON-PAYMENT

- A. In the event a service charge of the Authority with regard to any parcel of real property shall not be paid as and when due, interest shall accrue and be due to the Authority on the unpaid balance at the rate of 1-1/2% per month until such service charge, and the interest thereon, shall be fully paid to the Authority.
- B. In addition to the interest authorized in A above, in the event that any service charge of the Authority with regard to any parcel of real property shall not be paid as and when due, the Authority may, in its discretion, enter upon such parcel and cause any connection or connections thereof leading directly or indirectly to or from the sewer system to be cut and shut off until such service charge and any subsequent service charge with regard to such parcel and all interest accrued thereon shall be fully paid to the Authority.
- C. The collector or other officer of the municipality charged by law with the duty of enforcing municipal liens on real property shall enforce, with and as any other municipal lien on real property in such municipality, all service charges and the lien thereof shown in any statement filed with him by the Authority pursuant to N.J.S.A. 40:14B-41 of the municipal utilities authorities law, L.1957, c.183, and shall pay over to the Authority the sums or a pro rata share of the sums realized upon such enforcement or upon liquidation of any property acquired by the municipality by virtue of such enforcement.
- D. In the event that any service charge of the Authority shall not be paid as and when due, the unpaid balance thereof and all interest accrued thereon, together with attorneys' fees and costs, may be recovered by the Authority in a civil action, and any lien on real property for such service charge and interest accrued thereon may be foreclosed or otherwise enforced by the municipal authority by action or suit in equity as for the foreclosure of mortgage on such real property.
- E. The words or phrase, "service charge" as used in this Section (Section VII) shall mean and include the annual charge imposed by Section I hereof and the connection or tapping fee imposed by Section IV hereof, and the rights and remedies of the Authority granted in these sections for the collection and enforcement of service charges shall be cumulative and concurrent as provided in N.J.S.A. 40:14B-47.
- F. The Authority shall have and its officers shall exercise all of the power and authority conferred upon it and them by the provisions of the municipal utilities authorities law, L.1957, c.183, N.J.S.A. 40:B-1 et seq. as amended and supplemented and by statutes in such case made and provided for the imposition of liens for unpaid bills and the collection thereof.

SECTION VIII. DEVELOPERS REIMBURSEMENT AGREEMENTS

- A. It is lawful for the Authority to enter into any contract to rebate to any person, firm, association or corporation (herein, collectively, a “contractor”) any such part or portion of any connection or tapping fee as the same is defined in Section IV hereof if:
1. Such contractor shall have first constructed and conveyed to the Authority title to a trunk system, part of which was designed in excess of said contractor’s needs and for service to other users of the system, and
 2. Such other users shall have connected to the Authority system and shall have paid their respective connection or tapping fee to the Authority pursuant to such connection, and
 3. The terms, conditions, schedule and amount of such rebate shall have first and previously been established by written agreement between the Authority and the contractor.
 4. Nothing in this Section, however, shall be deemed or construed to modify or waive, partially or in whole, the contractor’s obligation to pay to the Authority its initial connection or tapping fees set forth in Section IV hereof.

SECTION IX. NON-USE OF THE SEWER SYSTEM

No deduction or credit on the annual sewer service charge shall be allowed by reason of non-use of the sewerage system for any part of a year with respect to premises required to be connected, directly, or indirectly, to the sanitary sewerage system of the Authority.

SECTION X. PRIOR RATE RESOLUTIONS

All prior rate resolutions of the Authority are hereby superseded by this resolution, but any charges due the Authority under such prior resolution or resolutions shall remain due and payable notwithstanding the adoption of this resolution.

SECTION XI. SEVERABILITY

In the event any section, subsection, paragraph, clause or provision of this resolution shall be adjudged unconstitutional, unlawful or to be ineffective in whole or in part, such judgment or invalidity of any section, subsection, paragraph, clause or provision of this resolution shall not be taken to affect or prejudice in any way the applicability or validity of such section, subsection, paragraph, clause or provision in any other instance or under any other circumstance.

THE TOWNSHIP OF HILLSBOROUGH
MUNICIPAL UTILITIES AUTHORITY

SCHEDULE 1

Type of Establishment	Measurement Unit	Gallons Per Day
Single family residential dwelling	dwelling	300
Multiple family residential dwellings including townhouses, condominiums and apartments.		
1 bedroom unit	dwelling	180
2 bedroom unit	dwelling	255
3 bedroom unit	dwelling	300
Senior (age restricted) housing:		
1 bedroom unit	dwelling	110
2 bedroom unit	dwelling	170
3 bedroom unit	dwelling	225
Assisted living facilities *	bed	100
Health care facilities: *		
Hospitals	bed	175
Nursing or rehabilitation facilities	bed	125
Hotels, Motels*	bedroom	75
*The gallons per day for these facilities apply to the beds or bedrooms only. Additional flows will be calculated for kitchens, restaurants, bars, laundries, etc. in accordance with Section I.(D).		
Restaurants:		
full service	seat	35
bar/cocktail lounges	seat	20
fast food	seat	15
24 hour service	seat	50
curb service/drive-in	car space	50
Catering/banquet hall	person	20

SCHEDULE 1 (CONT'D.)

Type of Establishment	Measurement Unit	Gallons Per Day
Schools (includes staff):		
no shower or cafeteria	student	10
with cafeteria	student	15
with cafeteria and showers	student	20
with cafeteria, showers and laboratory	student	25
boarding	student	75
Churches (worship area only)	seat	3
Clubs:		
residential	member	75
non-residential	member	35
tennis, racquetball	per court per hour	80
Camps:		
childrens' residential	bed	50
day camps (no meals)	person	15
parked mobile trailer site	site	200
campground/mobile recreational vehicle/tent	site	100
Firehouses, rescue squad buildings	seat	3
Theaters	seat	3
Dinner theaters	seat	20
Bowling alleys	alley	200
Sports Stadiums	seat	3
Laundromats	machine	300
Automobile service stations	filling position	125
with service bays	bay	50
with mini-market	sq. ft.	.100

SCHEDULE 1 (CONT'D.)

Type of Establishment	Measurement Unit	Gallons Per Day
Stores and shopping centers	sq. ft.	.100
Office Buildings	sq. ft.	.100
Factories, warehouses, industry (does not include process wastewater)	employee	25
Factories, warehouses, industry with showers (does not include process wastewater)	employee	40

AUTHORITY CONTACT INFORMATION 2020

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Township of Hillsborough Municipal Utilities Authority		
Federal ID Number:	22-2016104		
Address:	P O Box 5909		
City, State, Zip:	Hillsborough	NJ	08844
Phone: (ext.)	908-371-9660	Fax:	908-371-9670

Preparer's Name:	Scott Lynn		
Preparer's Address:	P O Box 5909		
City, State, Zip:	Hillsborough	NJ	08844
Phone: (ext.)	908-371-9660	Fax:	908-371-9670
E-mail:	admin@hillsboroughmua-nj.org		

Chief Executive Officer:	Scott Lynn		
Phone: (ext.)	908-371-9660	Fax:	908-371-9670
E-mail:	admin@hillsboroughmua-nj.org		

Chief Financial Officer:	Scott Lynn		
Phone: (ext.)	908-371-9660	Fax:	907-371-9670
E-mail:	admin@hillsboroughmua-nj.org		

Name of Auditor:	Robert Butvilla		
Name of Firm:	Suplee, Clooney and Company		
Address:	308 East Broad Street		
City, State, Zip:	Westfield	NJ	07090
Phone: (ext.)	908-789-9300	Fax:	908-789-8535
E-mail:	butvilla@aol.com		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

Township of Hillsborough Municipal Utilities

(Name)

FISCAL YEAR: FROM: DEC 1, 2019 TO: NOV 30, 2020

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use Most Recent W-3 Available 2017 or 2018) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 20
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use Most Recent W-3 Available 2017 or 2018) Transmittal of Wage and Tax Statements: \$855,066.35
- 3) Provide the number of regular voting members of the governing body: 5
- 4) Provide the number of alternate voting members of the governing body: 0
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? NO If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (Most Recent Filing that March 31, 2018 or 2019 deadline has passed 2018 or 2019) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) YES. If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? NO If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? NO
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? NO
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? NOIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. NO If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. **Attach a narrative of your Authorities procedures for all employees.**
- 11) Did the Authority pay for meals or catering during the current fiscal year? NO If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.

- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? **NO**. *If "yes," **attach a detailed list of all travel expenses** for the current fiscal year and provide an explanation for each expenditure listed.*
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- a. First class or charter travel **NO**
 - b. Travel for companions **NO**
 - c. Tax indemnification and gross-up payments **NO**
 - d. Discretionary spending account **NO**
 - e. Housing allowance or residence for personal use **NO**
 - f. Payments for business use of personal residence **NO**
 - g. Vehicle/auto allowance or vehicle for personal use **NO**
 - h. Health or social club dues or initiation fees **NO**
 - i. Personal services (i.e.: maid, chauffeur, chef) **NO**
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? **YES** *If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)*
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? **NO** *If "yes," attach explanation including amount paid.*
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? **NO** *If "yes," attach explanation including amount paid.*
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? **YES** *If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future. (If no bonded Debt answer is Not Applicable)*
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? **NO** *If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? **NO** *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

Township of Hillsborough Municipal Utilities

(Name)

FISCAL YEAR: FROM: DEC 1, 2019 TO: NOV 30, 2020

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: **(Use the Most Recent W-2 available 2017 or 2018.** The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2019, the most recent W-2 and 1099 should be used 2018 or 2017 (60 days prior to start of budget year is November 1, 2018, with 2017 being the most recent calendar year ended), and for fiscal years ending June 30, 2019, the calendar year 2018 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2018, with 2018 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

HILLSBOROUGH MUNICIPAL UTILITIES AUTHORITY

For the Period December 1, 2019 to November 30, 2020

		Position (Can Check more than 1 Column for each person)				Reportable Compensation from Authority (W-2/ 1099)			Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (1) See note below			Average Hours per Week	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)		Total Compensation All Public Entities		
Name	Title	Average Hours per Week Dedicated to Position	Commissioner	Officer	Key Employee	Highest Compensated Employee	Former	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Positions held at Other Public Entities Listed in Column O	Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/ 1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
1	Michael Avolio	Chairman	4	X				\$ 2,500				\$ 2,500	NONE				\$ 2,500
2	Richard Nunn	Vice-Chairman	4	X				2,500				2,500	NONE				2,500
3	Robert McCray	Asst. Secretary	4	X				2,500				2,500	NONE				2,500
4	Robert Damiano	Treasurer	4	X				2,500				2,500	NONE				2,500
5	Frank Scarantino	Secretary	4	X				2,500				2,500	NONE				2,500
6	Scott Lynn	Executive Director	40		X	X	X	125,996			17,500	143,496	NONE				143,496
7												0					0
8												0					0
9												0					0
10												0					0
11												0					0
12												0					0
13												0					0
14												0					0
15												0					0
Total:								<u>\$ 138,496</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 17,500</u>	<u>\$ 155,996</u>			<u>\$ -</u>	<u>\$ -</u>	<u>\$ 155,996</u>

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

Schedule of Health Benefits - Detailed Cost Analysis

HILLSBOROUGH MUNICIPAL UTILITIES AUTHORITY

For the Period December 1, 2019 to November 30, 2020

	# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Prior year Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
Active Employees - Health Benefits - Annual Cost								
Single Coverage	4	\$ 12,000	\$ 48,000	3	\$ 13,000	\$ 39,000	\$ 9,000	23.1%
Parent & Child	2	23,000	46,000	2	24,000	48,000	(2,000)	-4.2%
Employee & Spouse (or Partner)	1	22,000	22,000	1	23,000	23,000	(1,000)	-4.3%
Family	7	35,000	245,000	6	36,000	216,000	29,000	13.4%
Employee Cost Sharing Contribution (enter as negative -)			(70,000)			(60,000)	(10,000)	16.7%
Subtotal	14		291,000	12		266,000	25,000	9.4%
Commissioners - Health Benefits - Annual Cost								
Single Coverage			-			-	-	#DIV/0!
Parent & Child			-			-	-	#DIV/0!
Employee & Spouse (or Partner)	2	23,000	46,000	1	27,000	27,000	19,000	70.4%
Family			-	1	37,000	37,000	(37,000)	-100.0%
Employee Cost Sharing Contribution (enter as negative -)			(1,900)			(2,100)	200	-9.5%
Subtotal	2		44,100	2		61,900	(17,800)	-28.8%
Retirees - Health Benefits - Annual Cost								
Single Coverage	5	7,000	35,000	5	35,000	175,000	(140,000)	-80.0%
Parent & Child			-			-	-	#DIV/0!
Employee & Spouse (or Partner)	3	23,000	69,000	4	32,000	128,000	(59,000)	-46.1%
Family			-			-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)							-	#DIV/0!
Subtotal	8		104,000	9		303,000	(199,000)	-65.7%
GRAND TOTAL	24		\$ 439,100	23		\$ 630,900	\$ (191,800)	-30.4%

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

Yes or No

Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

Yes or No

Note: Remember to Enter an amount in rows for Employee Cost Sharing

Schedule of Accumulated Liability for Compensated Absences

HILLSBOROUGH MUNICIPAL UTILITIES AUTHORITY

For the Period December 1, 2019 to November 30, 2020

Complete the below table for the Authority's accrued liability for compensated absences.

X Box if Authority has no Compensated Absences

*Legal Basis for Benefit
(check applicable items)*

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at End of Last Issued Audit Report	Dollar Value of Accrued Compensated Absence Liability	Approved Labor Agreement	Resolution	Individual Employment Agreement
Scott Lynn	13	\$ 6,097		X	
Judith Capra	19	5,320		X	
Tracie Hohnhorst	14	3,214		X	
Eric Lehman	19	4,780		X	
Warren Elliott	12	3,148		X	
John Pilla	13	3,068		X	
Jeffrey Riehl	17	4,480		X	
Michael Spinelli	23	6,144		X	
Dennis Ur	15	3,384		X	
Louis Polnasek	17	3,659		X	
Christopher Cuoco	9	1,651		X	
Robert Howell	8	1,333		X	
Total liability for accumulated compensated absences at beginning of current year		\$ 46,278			

The total Amount Should agree to most recently issued audit report for the Authority

2020 AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

HILLSBOROUGH MUNICIPAL UTILITIES AUTHORITY

For the Period December 1, 2019 to November 30, 2020

	<i>FY 2020 Proposed Budget</i>						<i>FY 2019 Adopted Budget</i>	<i>\$ Increase (Decrease) Proposed vs. Adopted</i>	<i>% Increase (Decrease) Proposed vs. Adopted</i>	
	SEWER	Operation #2	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	All Operations
	REVENUES									
Total Operating Revenues	\$ 6,377,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,377,500	\$ 6,292,730	\$ 84,770	1.3%
Total Non-Operating Revenues	32,000	-	-	-	-	-	32,000	32,000	-	0.0%
Total Anticipated Revenues	6,409,500	-	-	-	-	-	6,409,500	6,324,730	84,770	1.3%
APPROPRIATIONS										
Total Administration	834,800	-	-	-	-	-	834,800	803,300	31,500	3.9%
Total Cost of Providing Services	5,795,000	-	-	-	-	-	5,795,000	5,617,500	177,500	3.2%
Total Principal Payments on Debt Service in Lieu of Depreciation	211,961	-	-	-	-	-	211,961	198,700	13,261	6.7%
Total Operating Appropriations	6,841,761	-	-	-	-	-	6,841,761	6,619,500	222,261	3.4%
Total Interest Payments on Debt	4,671	-	-	-	-	-	4,671	13,697	(9,026)	-65.9%
Total Other Non-Operating Appropriations	-	-	-	-	-	-	-	175,000	(175,000)	-100.0%
Total Non-Operating Appropriations	4,671	-	-	-	-	-	4,671	188,697	(184,026)	-97.5%
Accumulated Deficit	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	6,846,432	-	-	-	-	-	6,846,432	6,808,197	38,235	0.6%
Less: Total Unrestricted Net Position Utilized	436,932	-	-	-	-	-	436,932	483,467	(46,535)	-9.6%
Net Total Appropriations	6,409,500	-	-	-	-	-	6,409,500	6,324,730	84,770	1.3%
ANTICIPATED SURPLUS (DEFICIT)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!

Revenue Schedule

HILLSBOROUGH MUNICIPAL UTILITIES AUTHORITY

For the Period December 1, 2019 to November 30, 2020

	FY 2020 Proposed Budget						FY 2019 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	SEWER	Operation #2	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations
							Total All Operations	All Operations	All Operations
OPERATING REVENUES									
<i>Service Charges</i>									
Residential	6,010,000					\$ 6,010,000	\$ 5,875,230	\$ 134,770	2.3%
Business/Commercial						-	-	-	#DIV/0!
Industrial						-	-	-	#DIV/0!
Intergovernmental						-	-	-	#DIV/0!
Other						-	-	-	#DIV/0!
Total Service Charges	6,010,000	-	-	-	-	6,010,000	5,875,230	134,770	2.3%
<i>Connection Fees</i>									
Residential	275,000					275,000	325,000	(50,000)	-15.4%
Business/Commercial						-	-	-	#DIV/0!
Industrial						-	-	-	#DIV/0!
Intergovernmental						-	-	-	#DIV/0!
Other						-	-	-	#DIV/0!
Total Connection Fees	275,000	-	-	-	-	275,000	325,000	(50,000)	-15.4%
<i>Parking Fees</i>									
Meters						-	-	-	#DIV/0!
Permits						-	-	-	#DIV/0!
Fines/Penalties						-	-	-	#DIV/0!
Other						-	-	-	#DIV/0!
Total Parking Fees	-	-	-	-	-	-	-	-	#DIV/0!
<i>Other Operating Revenues (List)</i>									
Delinquent Penalties	50,000					50,000	50,000	-	0.0%
Inspection Fees	30,000					30,000	30,000	-	0.0%
Plan Review Fees	3,500					3,500	3,500	-	0.0%
Miscellaneous	9,000					9,000	9,000	-	0.0%
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Total Other Revenue	92,500	-	-	-	-	92,500	92,500	-	0.0%
Total Operating Revenues	6,377,500	-	-	-	-	6,377,500	6,292,730	84,770	1.3%
NON-OPERATING REVENUES									
<i>Other Non-Operating Revenues (List)</i>									
Type in						-	-	-	#DIV/0!
Type in						-	-	-	#DIV/0!
Type in						-	-	-	#DIV/0!
Type in						-	-	-	#DIV/0!
Type in						-	-	-	#DIV/0!
Type in						-	-	-	#DIV/0!
Total Other Non-Operating Revenue	-	-	-	-	-	-	-	-	#DIV/0!
<i>Interest on Investments & Deposits (List)</i>									
Interest Earned	32,000					32,000	32,000	-	0.0%
Penalties						-	-	-	#DIV/0!
Other						-	-	-	#DIV/0!
Total Interest	32,000	-	-	-	-	32,000	32,000	-	0.0%
Total Non-Operating Revenues	32,000	-	-	-	-	32,000	32,000	-	0.0%
TOTAL ANTICIPATED REVENUES	\$ 6,409,500	\$ -	\$ -	\$ -	\$ -	\$ 6,409,500	\$ 6,324,730	\$ 84,770	1.3%

Prior Year Adopted Revenue Schedule

HILLSBOROUGH MUNICIPAL UTILITIES AUTHORITY

FY 2019 Adopted Budget

	Operation					Total All Operations
	SEWER	#2	N/A	N/A	N/A	
OPERATING REVENUES						
<i>Service Charges</i>						
Residential	5,875,230					\$ 5,875,230
Business/Commercial						-
Industrial						-
Intergovernmental						-
Other						-
Total Service Charges	5,875,230	-	-	-	-	5,875,230
<i>Connection Fees</i>						
Residential	325,000					325,000
Business/Commercial						-
Industrial						-
Intergovernmental						-
Other						-
Total Connection Fees	325,000	-	-	-	-	325,000
<i>Parking Fees</i>						
Meters						-
Permits						-
Fines/Penalties						-
Other						-
Total Parking Fees	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>						
Delinquent Penalties	50,000					50,000
Inspection Fees	30,000					30,000
Plan Review Fees	3,500					3,500
Miscellaneous	9,000					9,000
Type in (Grant, Other Rev)						-
Type in (Grant, Other Rev)						-
Type in (Grant, Other Rev)						-
Type in (Grant, Other Rev)						-
Type in (Grant, Other Rev)						-
Type in (Grant, Other Rev)						-
Total Other Revenue	92,500	-	-	-	-	92,500
Total Operating Revenues	6,292,730	-	-	-	-	6,292,730
NON-OPERATING REVENUES						
<i>Other Non-Operating Revenues (List)</i>						
Type in						-
Type in						-
Type in						-
Type in						-
Type in						-
Type in						-
Total Non-Operating Revenues	-	-	-	-	-	-
<i>Interest on Investments & Deposits</i>						
Interest Earned	32,000					32,000
Penalties						-
Other						-
Total Interest	32,000	-	-	-	-	32,000
Total Non-Operating Revenues	32,000	-	-	-	-	32,000
TOTAL ANTICIPATED REVENUES	\$ 6,324,730	\$ -	\$ -	\$ -	\$ -	\$ 6,324,730

Appropriations Schedule

HILLSBOROUGH MUNICIPAL UTILITIES AUTHORITY

For the Period December 1, 2019 to November 30, 2020

	FY 2020 Proposed Budget						FY 2019 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Operation					Total All Operations	Total All Operations	All Operations	All Operations
	SEWER	#2	N/A	N/A	N/A	N/A			
OPERATING APPROPRIATIONS									
<i>Administration - Personnel</i>									
Salary & Wages	\$ 400,000					\$ 400,000	\$ 370,000	\$ 30,000	8.1%
Fringe Benefits	250,000					250,000	242,500	7,500	3.1%
Total Administration - Personnel	650,000	-	-	-	-	650,000	612,500	37,500	6.1%
<i>Administration - Other (List)</i>									
Rent and Overhead	74,000					74,000	72,000	2,000	2.8%
Equipment Service	44,800					44,800	44,800	-	0.0%
Postage,Printing and Stationary Supplies	38,000					38,000	41,000	(3,000)	-7.3%
Dues,Subscriptions,Tuition,Seminars	20,000					20,000	25,000	(5,000)	-20.0%
Miscellaneous Administration*	8,000					8,000	8,000	-	0.0%
Total Administration - Other	184,800	-	-	-	-	184,800	190,800	(6,000)	-3.1%
Total Administration	834,800	-	-	-	-	834,800	803,300	31,500	3.9%
<i>Cost of Providing Services - Personnel</i>									
Salary & Wages	800,000					800,000	675,000	125,000	18.5%
Fringe Benefits	355,000					355,000	645,500	(290,500)	-45.0%
Total COPS - Personnel	1,155,000	-	-	-	-	1,155,000	1,320,500	(165,500)	-12.5%
<i>Cost of Providing Services - Other (List)</i>									
SRVSA Treatment Expense	4,150,000					4,150,000	3,750,000	400,000	10.7%
Utilities	185,000					185,000	185,000	-	0.0%
Repair,Replacement,Vehicle OP & Maint	160,000					160,000	140,000	20,000	14.3%
Tools,Materials,supplies & Bioxide	88,000					88,000	88,000	-	0.0%
Miscellaneous COPS*	57,000					57,000	134,000	(77,000)	-57.5%
Total COPS - Other	4,640,000	-	-	-	-	4,640,000	4,297,000	343,000	8.0%
Total Cost of Providing Services	5,795,000	-	-	-	-	5,795,000	5,617,500	177,500	3.2%
<i>Total Principal Payments on Debt Service in Lieu of Depreciation</i>									
	211,961	-	-	-	-	211,961	198,700	13,261	6.7%
Total Operating Appropriations	6,841,761	-	-	-	-	6,841,761	6,619,500	222,261	3.4%
NON-OPERATING APPROPRIATIONS									
Total Interest Payments on Debt	4,671	-	-	-	-	4,671	13,697	(9,026)	-65.9%
Operations & Maintenance Reserve						-	-	-	#DIV/0!
Renewal & Replacement Reserve						-	-	-	#DIV/0!
Municipality/County Appropriation						175,000	(175,000)	-	-100.0%
Other Reserves						-	-	-	#DIV/0!
Total Non-Operating Appropriations	4,671	-	-	-	-	4,671	188,697	(184,026)	-97.5%
TOTAL APPROPRIATIONS	6,846,432	-	-	-	-	6,846,432	6,808,197	38,235	0.6%
ACCUMULATED DEFICIT									
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	6,846,432	-	-	-	-	6,846,432	6,808,197	38,235	0.6%
UNRESTRICTED NET POSITION UTILIZED									
Municipality/County Appropriation						-	175,000	(175,000)	-100.0%
Other	436,932					436,932	308,467	128,465	41.6%
Total Unrestricted Net Position Utilized	436,932	-	-	-	-	436,932	483,467	(46,535)	-9.6%
TOTAL NET APPROPRIATIONS	\$ 6,409,500	\$ -	\$ -	\$ -	\$ -	\$ 6,409,500	\$ 6,324,730	\$ 84,770	1.3%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 342,088.05 \$ - \$ - \$ - \$ - \$ - \$ - \$ 342,088.05

Prior Year Adopted Appropriations Schedule

HILLSBOROUGH MUNICIPAL UTILITIES AUTHORITY

	FY 2019 Adopted Budget						Total All Operations
	SEWER	Operation #2	N/A	N/A	N/A	N/A	
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 370,000						\$ 370,000
Fringe Benefits	242,500						242,500
Total Administration - Personnel	612,500	-	-	-	-	-	612,500
<i>Administration - Other (List)</i>							
Rent and Overhead	72,000						72,000
Equipment Service	44,800						44,800
Postage,Printing and Stationary Supplies	41,000						41,000
Dues,Subscriptions,Tuition,Seminars	25,000						25,000
Miscellaneous Administration*	8,000						8,000
Total Administration - Other	190,800	-	-	-	-	-	190,800
Total Administration	803,300	-	-	-	-	-	803,300
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	675,000						675,000
Fringe Benefits	645,500						645,500
Total COPS - Personnel	1,320,500	-	-	-	-	-	1,320,500
<i>Cost of Providing Services - Other (List)</i>							
SRVSA Treatment Expense	3,750,000						3,750,000
Utilities	185,000						185,000
Repair,Replacement,Vehicle OP & Maint	140,000						140,000
Tools,Materials,supplies & Bioxide	88,000						88,000
Miscellaneous COPS*	134,000						134,000
Total COPS - Other	4,297,000	-	-	-	-	-	4,297,000
Total Cost of Providing Services	5,617,500	-	-	-	-	-	5,617,500
Total Principal Payments on Debt Service in Lieu of Depreciation	198,700	-	-	-	-	-	198,700
Total Operating Appropriations	6,619,500	-	-	-	-	-	6,619,500
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	13,697	-	-	-	-	-	13,697
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation	175,000						175,000
Other Reserves							-
Total Non-Operating Appropriations	188,697	-	-	-	-	-	188,697
TOTAL APPROPRIATIONS	6,808,197	-	-	-	-	-	6,808,197
ACCUMULATED DEFICIT							-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	6,808,197	-	-	-	-	-	6,808,197
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation	175,000	-	-	-	-	-	175,000
Other	308,467						308,467
Total Unrestricted Net Position Utilized	483,467	-	-	-	-	-	483,467
TOTAL NET APPROPRIATIONS	\$ 6,324,730	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,324,730

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 330,975.00 \$ - \$ - \$ - \$ - \$ - \$ 330,975.00

Debt Service Schedule - Principal

HILLSBOROUGH MUNICIPAL UTILITIES AUTHORITY

If Authority has no debt X this box

Fiscal Year Ending in

	Adopted Budget Year 2019	Proposed Budget Year 2020	2021	2022	2023	2024	2025	Thereafter	Total Principal Outstanding
<i>SEWER</i>									
2006 Revenue Refunding Bonds									\$ -
Type in Issue Name	198,700	211,961	-	-					211,961
Type in Issue Name									-
Type in Issue Name									-
Total Principal	198,700	211,961	-	-	-	-	-	-	211,961
<i>Operation #2</i>									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-	-	-	-	-	-	-	-
<i>N/A</i>									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-	-	-	-	-	-	-	-
<i>N/A</i>									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-	-	-	-	-	-	-	-
<i>N/A</i>									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-	-	-	-	-	-	-	-
<i>N/A</i>									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-	-	-	-	-	-	-	-
TOTAL PRINCIPAL ALL OPERATIONS	\$ 198,700	\$ 211,961	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 211,961

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

	<i>Moody's</i>	<i>Fitch</i>	<i>Standard & Poors</i>
Bond Rating			
Year of Last Rating			

Debt Service Schedule - Interest
HILLSBOROUGH MUNICIPAL UTILITIES AUTHORITY

If Authority has no debt X this box

Fiscal Year Ending in

	Adopted Budget Year 2019	Proposed Budget Year 2020	Fiscal Year Ending in						Total Interest Payments Outstanding
			2021	2022	2023	2024	2025	Thereafter	
<i>SEWER</i>									
2006 Revenue Refunding Bonds	\$ 13,697	\$ 4,671							\$ 4,671
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments	13,697	4,671	-	-	-	-	-	-	4,671
<i>Operation #2</i>									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<i>N/A</i>									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<i>N/A</i>									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<i>N/A</i>									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<i>N/A</i>									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
TOTAL INTEREST ALL OPERATIONS	\$ 13,697	\$ 4,671	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,671

Net Position Reconciliation

HILLSBOROUGH MUNICIPAL UTILITIES AUTHORITY

For the Period December 1, 2019 to November 30, 2020

FY 2020 Proposed Budget

	Operation						Total All Operations
	SEWER	#2	N/A	N/A	N/A	N/A	
TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)	\$ 9,920,275						\$ 9,920,275
Less: Invested in Capital Assets, Net of Related Debt (1)	7,939,190						7,939,190
Less: Restricted for Debt Service Reserve (1)	420,143						420,143
Less: Other Restricted Net Position (1)	1,758,299						1,758,299
Total Unrestricted Net Position (1)	(197,357)	-	-	-	-	-	(197,357)
Less: Designated for Non-Operating Improvements & Repairs							-
Less: Designated for Rate Stabilization							-
Less: Other Designated by Resolution							-
Plus: Accrued Unfunded Pension Liability (1)	2,699,196						2,699,196
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	5,336,104						5,336,104
Plus: Estimated Income (Loss) on Current Year Operations (2)	323,175						323,175
Plus: Other Adjustments (attach schedule)							-
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	8,161,118	-	-	-	-	-	8,161,118
Unrestricted Net Position Utilized to Balance Proposed Budget	436,932	-	-	-	-	-	436,932
Unrestricted Net Position Utilized in Proposed Capital Budget	4,732,000	-	-	-	-	-	4,732,000
Appropriation to Municipality/County (3)	-	-	-	-	-	-	-
Total Unrestricted Net Position Utilized in Proposed Budget	5,168,932	-	-	-	-	-	5,168,932
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR							
Last issued Audit Report (4)	\$ 2,992,186	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,992,186

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County \$ 342,088 \$ - \$ - \$ - \$ - \$ - \$ 342,088

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2020

TOWNSHIP OF HILLSBOROUGH MUNICIPAL UTILITIES

AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2020 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM


Township of Hillsborough Municipal Utilities

FISCAL YEAR: FROM: DEC 1, 2019 TO: NOV 30, 2020

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Township of Hillsborough Municipal Utilities Authority, on the 26th day of November, 2019.

p
OR

It is hereby certified that the governing body of the Township of Hillsborough Municipal Utilities Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s):

Officer's Signature:			
Name:	Frank Scarantino		
Title:	Secretary		
Address:	P O Box 5909 Hillsborough, NJ 08844		
Phone Number:	908-371-9660	Fax Number:	908-371-9670
E-mail address	admin@hillsboroughmua-nj.org		

2020 CAPITAL BUDGET/PROGRAM MESSAGE

Township of Hillsborough Municipal Utilities Authority

FISCAL YEAR: FROM: Dec 1, 2019 TO: Nov 30, 2020

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?

NO

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

YES

3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?

NO

4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.

NONE – NO INCREASE IN RATES ANTICIPATION

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

N/A

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

N/A

Add additional sheets if necessary.

Proposed Capital Budget

HILLSBOROUGH MUNICIPAL UTILITIES AUTHORITY

For the Period December 1, 2019 to November 30, 2020

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>SEWER</i>						
SEE ATTACHED LIST	\$ 4,732,000	\$ 4,732,000				
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	4,732,000	4,732,000	-	-	-	-
<i>Operation #2</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ 4,732,000	\$ 4,732,000	\$ -	\$ -	\$ -	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

HILLSBOROUGH MUNICIPAL UTILITIES AUTHORITY

For the Period December 1, 2019 to November 30, 2020

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget Year 2020	2021	2022	2023	2024	2025
SEWER							
SEE ATTACHED LIST	\$ 8,315,000	\$ 4,732,000	\$ 1,750,000	\$ 800,000	\$ 700,000	\$ 333,000	
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	8,315,000	4,732,000	1,750,000	800,000	700,000	333,000	-
Operation #2							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
TOTAL	\$ 8,315,000	\$ 4,732,000	\$ 1,750,000	\$ 800,000	\$ 700,000	\$ 333,000	\$ -

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

HILLSBOROUGH MUNICIPAL UTILITIES AUTHORITY

For the Period December 1, 2019 to November 30, 2020

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>SEWER</i>						
SEE ATTACHED LIST	\$ 8,315,000	\$ 8,315,000				
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	8,315,000					
<i>Operation #2</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-					
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-					
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-					
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-					
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-					
TOTAL	\$ 8,315,000	\$ 8,315,000	\$ -	\$ -	\$ -	\$ -
Total 5 Year Plan per CB-4	\$ 8,315,000					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

TOWNSHIP OF HILLSBOROUGH MUNICIPAL UTILITIES AUTHORITY

2020 YEAR CAPITAL IMPROVEMENT PLAN

(Anticipated 2020 Expenditures)

	<u>5 Year Capital Plan</u>	<u>2020 Plan</u>
A. SUNNYMEAD PUMP STATION UPGRADE	\$3,000,000	\$2,000,000
B. REHABILITATION OF BLACKWELL'S MILLS PUMP STATION	\$250,000	\$150,000
C. COMPUTER SYSTEM UPGRADE (Software & Hardware)	\$25,000	\$20,000
D. REHABILITATION OF DISCHARGE LINE FROM BLACKWELL'S MILL PUMP STATION	\$125,000	\$0
E. REHABILITATION OF ROUTE 206 SEWER LINES	\$25,000	\$150,000
F. PUMPING STATION UPGRADES	\$500,000	\$100,000
G. SATELLITE LATERAL TV SYSTEM	\$250,000	\$250,000
H. REPLACE VIDEO TV/GROUTING TRUCK	\$20,000	\$15,000
I. SUNNYMEAD PUMPING STATION BY-PASS PUMP	\$100,000	\$0
J. VEHICLE REPLACEMENTS	\$300,000	\$55,000
K. CLEARING OPERATIONS	\$100,000	\$80,000
L. INFILTRATION AND INFLOW PROGRAM	\$675,000	\$300,000
M. SUNNYMEAD PUMPING THIRD FORCE MAIN INSTALL	\$1,500,000	\$400,000
N. MISC. EQUIPMENT	\$220,000	\$12,000
O. REHABILITATION OF SEWER LINES	\$25,000	\$50,000
P. RECONSTRUCT DISCHARGE LINES AT SUNNYMEAD	\$200,000	\$200,000
Q. CONSULTING ENGINEERING SERVICES	<u>\$1,000,000</u>	<u>\$950,000</u>
TOTAL ESTIMATED COST	\$8,315,000	\$4,732,000