

AGENDA

THE TOWNSHIP OF HILLSBOROUGH MUNICIPAL UTILITIES AUTHORITY

WEDNESDAY, JULY 26, 2023, 6:00 PM

ANNOUNCEMENT BY CHAIRMAN

In accordance with the provisions of the Open Public Meetings, Act, P.L 1975, c. 231, as amended, notice of this meeting was duly provided as part of the annual meeting notice on February 10, 2023.

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- June 28, 2023, Regular Meeting Minutes

BUSINESS FROM THE FLOOR

PRESENTATIONS

- Financial Presentation and General Discussion – Ronald F. Gardner, Jr., Managing Member, Gardner & Rosario LLC

CORRESPONDENCE

- SEE LIST ATTACHED

MATTERS FOR CONSIDERATION

- RESOLUTION 23-0726-1 – Resolution Appointing Pamela Borek, Executive Director of The Township of Hillsborough Municipal Utilities Authority (TTHMUA) as the Certifying Officer and Collection of Charges of TTHMUA.
- RESOLUTION 23-0726-2 – Resolution Appointing Pamela Borek, Executive Director of The Township of Hillsborough Utilities Authority (TTHMUA) as the Public Agency Compliance Offer for TTHMUA.
- RESOLUTION 23-0726-3 – Resolution Authorizing an Addendum to the Existing Agreement with Gardner & Rosario LLC for Financial Accounting and Consulting Services.
- RESOLUTION 23-0726-4 – Resolution by the Township of Hillsborough Municipal Utilities Authority Establishing Certain Sewer Service Charges and Connection or Tapping Fees.
- RESOLUTION 23-0726-5 – Resolution Authorizing Execution of an Agreement with the North Jersey Wastewater Cooperative Pricing System, NJWCPS, to become a Member through November 24, 2024
- RESOLUTION 23-0726-6 - Resolution Authorizing Approval of a Sanitary Sewer Extension for 523 Hillsborough Road, Block 204.04, Lot 29, a proposed single-family tie-in, in the Township of Hillsborough

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- **RESOLUTION 23-0726-7 - Resolution Authorizing Approval of a Sanitary Sewer Connection for 718 Route 206, Block 178.02, Lot 420.01, a proposed single-family tie-in.**
- **RESOLUTION 23-0726-8 – Resolution Ratifying and Confirming the Expenditures Related to the Emergency Repairs at Gumble Court Pump Station.**
- **RESOLUTION # 23-0726-9 - Resolution Authorizing the Promotion of John Pilla, Maintenance / Inspector for The Township of Hillsborough Municipal Utilities Authority to the Position of Foreman, Effective August 1, 2023**

DISCUSSION

- **2024 Budget Planning – Ronald F. Gardner, Jr., Managing Member, Gardner & Rosario LLC**
- **Gumble Pump Station**
 - Explanation of breach
 - Restoration Plans / Options
- **Block 152, Lot 64 - Farm Road, Subdivision**
 - Connection of 3 Single Family Dwellings
- **JS Masonry, LLC – 15 Park Avenue – Block 142; Lot 20**
 - Build a 1,200 SF Warehouse/Office, per application submitted in 2020.
- **167 Woods Road; Block 204, Lot 40**
 - Connection of SFD – plan & application submitted.
- **Piedmont Path**
 - Site visit with VNHA; working on bid specifications.
- **Employee Handbook Review**
 - JIF and Statutory requirements.
- **Revise Employment Application**
 - Application finalized and published on website.
- **Remnants of Hurricane Ida – TTHMUA Impacts / Update on FEMA / Insurance Claims**
 - Sunnymead Pump Station
- **Sunnymead Pump Station and Force Main Project**
 - Letter sent from J. Napolitano on July 12, 2023; response requested by July 24, 2023
- **Blackwell’s Mills Pump Station Replacement (TTHMUA Contract No. 51)**
 - Paving by end of July
- **Rehabilitation of Route 206 Gravity Sanitary Sewer Laterals (TTHMUA Contract No. 52)**
 - Crest Construction – Final Payment, Retainage, for Contract 52 – Rehabilitation of Rt 206 Sewer Lines requested, and Maintenance Bond received May 4, 2023
 - Waiting for invoice and Pay Estimate for August 23, 2023 meeting.
- **Mulford Lane Pump Station Replacement (TTHMUA Contract No. 53)**
 - Submission of Somerset County American Recovery Plan Application
- **Rehabilitation of Sanitary Sewer Mains – (TTHMUA Contract No. 54)**
 - Project Status – Request Engineering Proposals
- **Inflow / Infiltration (I/I) Reduction / Removal Program**
 - Meeting held July 20, 2023
- **Borough of Millstone Sanitary Sewer Connection**

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- No update
- Easement Maintenance
 - Status Update
- 2022 Facilities Plan Update
 - Project Status
- 2023 Summary (Last revised April 21, 2023) of Will Serve Letters
- 2023 Summary (Last revised April 21,2023) of Sewer Connection Approvals

COMMITTEE REPORTS

- Engineering / Facilities (Mr. McCray and Mr. Scarantino)
- Finance (Mr. Damiano and Mr. Scarantino)
- I/I and GIS (Mr. McCray and Mr. Nunn)
- Personnel (Mr. Damiano and Mr. Scarantino)

CLAIMS LIST APPROVAL

- Operating Fund - July 26, 2023
- General Fund - July 26, 2023

ADJOURNMENT