



**TOWNSHIP OF HILLSBOROUGH MUNICIPAL UTILITIES AUTHORITY
SPECIAL MEETING MINUTES
MONDAY – JANUARY 8, 2024**

The Township of Hillsborough Municipal Utilities Authority held a meeting that began at approximately at 9:00 AM on Monday, January 8, 2024, with the following members present:

Michael Avolio
Robert Damiano – via teleconference
Robert McCray
Richard Nunn
Frank Scarantino

Also, present was Executive Director Pamela Borek and the following representatives from H2M Architects & Engineers: Steve Hearl, Steve Marsich and Victor Vilegas.

ANNOUNCEMENT – Open Public Meetings Act

Following the roll call, Chairman Avolio made the following announcement: In accordance with the provisions of the Open Public Meetings, Act, P.L 1975, c. 231, as amended, notice of this meeting was duly provided as amended on September 28, 2023.

PLEDGE OF ALLEGIANCE

PRESENTATIONS

Engineering Design Presentations for the Sunnymeade Pump Station Redesign Project

Steve Hearl, P.E. of H2M made a presentation to the Board regarding H2M's response to the Redesign RFP.

At 9:28 am Mr. McCray joined the meeting.

At 9:30 am the representatives from H2M left the meeting.

MATTERS FOR CONSIDERATION

RESOLUTION #24-0108-01 – Resolution Ratifying and Confirming the Establishment of One (1) New Certificate of Deposit Account, Held at Provident Bank, Hillsborough, For the Term of 201 Days (7 Months)

WHEREAS, there exists the desire to increase earnings on investments for TTHMUA; and
WHEREAS, TTHMUA maintains money market accounts at Provident Bank, Hillsborough; and

WHEREAS, funds were transferred from the Revenue Money Market Account in order to establish the new Certificate of Deposit Account; and

WHEREAS, said account was opened on December 19, 2023 and will mature on July 19, 2024.

NOW, THEREFORE, BE IT RESOLVED that they Township of Hillsborough Municipal Utilities Authority ratifies and confirms the establishment of a new certificate of deposit account.

BE IF FURTHER RESOLVED, by the Township of Hillsborough Municipal Utilities Authority that at the time of maturity TTHMUA may rollover the account into another Certificate of Deposit Account or withdraw the funds and deposit into the Money Market Revenue Account.

Ms. Borek stated that this resolution memorializes the opening of the CD account for the Authority.

A motion was made by Mr. Scarantino, seconded by Mr. Nunn, and all those present voted in favor.

RESOLUTION #24-0108-02 - Resolution Authorizing Approval of a Sanitary Sewer Lateral Extension for 345 Woods Road, Block 204.04, Lot 27, a proposed single-family tie-in, in the Township of Hillsborough

WHEREAS, applicants, Parita Kachhia and Mineshkumar Kachhia have requested a sanitary sewer lateral extension to connect the existing single-family dwelling at 345 Woods Road to an existing Authority sanitary sewer manhole located on Woods Road near the intersection on Vliet Drive; and

WHEREAS, the total wastewater flow to be generated from this extension is 300 GPD and will be conveyed via The Township of Hillsborough Municipal Utilities Authority (TTHMUA) facilities to the Somerset Raritan Valley Sewerage Authority; and

WHEREAS, plans and specifications documents were reviewed with TTHMUA staff during a preconstruction meeting held on January 3, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Township of Hillsborough Municipal Utilities Authority that this sanitary sewer connection be approved subject to the following conditions:

1. Approval of the Somerset Raritan Valley Sewerage Authority.
2. GIS information is to be provided to TTHMUA upon completion of project.

A motion was made by Mr. Scarantino, seconded by Mr. Nunn, and all those present voted in favor.

RESOLUTION #24-0108-03 - Resolution Authorizing Approval of a Sanitary Sewer Lateral Extension for 178 Valley Road, Block 152, Lot 1, a proposed single-family tie-in, in the Township of Hillsborough

WHEREAS, applicant Irene Emanouelithis has requested a sanitary sewer lateral extension to connect the existing single-family dwelling at 178 Valley Road to an existing Authority sanitary sewer manhole located on Valley Road near the intersection on Roycefield Road; and

WHEREAS, the total wastewater flow to be generated from this extension is 300 GPD and will be conveyed via The Township of Hillsborough Municipal Utilities Authority (TTHMUA) facilities to the Somerset Raritan Valley Sewerage Authority; and

WHEREAS, plans and specifications documents were reviewed with TTHMUA staff during a preconstruction meeting held on January 8, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Township of Hillsborough Municipal Utilities Authority that this sanitary sewer connection be approved subject to the following conditions:

1. Approval of the Somerset Raritan Valley Sewerage Authority.
2. GIS information is to be provided to TTHMUA upon completion of project.

A motion was made by Mr. Scarantino, seconded by Mr. Nunn, and all those present voted in favor.

A motion was made by Mr. McCray, seconded by Mr. Scarantino at 9:45 am for a brief adjournment, motion was carried affirmatively by all those present.

At 10:01 am a motion was made by Mr. Nunn, seconded by Mr. McCray

The following representatives from Van Note Harvey joined the meeting: Don Fetzer, Brandon, Fetzer, Agha Hasan and Dan Schmidt.

Engineering Design Presentations for the Sunnymead Pump Station Redesign Project

Agha Hasan and Brandon reviewed their proposal in response to the Redesign RFP.

At 10:03 am Mr. Damiano left the meeting.

ADJOURNMENT

With no further business to discuss, a motion was made by Mr. Nunn, seconded by Mr. Scarantino to adjourn the meeting at 10:52 am and all those present voted in favor.