



**AGENDA
REORGANIZATION & REGULAR MEETING**

**THE TOWNSHIP OF HILLSBOROUGH MUNICIPAL UTILITIES AUTHORITY
WEDNESDAY, FEBRUARY 28, 2024 - 6:00 PM**

ANNOUNCEMENT BY CHAIRMAN

In accordance with the provisions of Section 5 of the Open Public Meetings Act, Chapter 231 of the Public Laws of 1975, notice of this meeting was made by notifying the officially designated newspaper and the Hillsborough Township Clerk that this meeting would take place on February 28, 2024 at 6:00 pm.

ROLL CALL

BUSINESS FROM THE FLOOR

CORRESPONDENCE

OATH OF OFFICE

- Frank Scarantino – Five (5) year term- February 1, 2024, to January 31, 2029

ELECTION OF OFFICERS

- Chairman
- Vice Chairman
- Secretary
- Treasurer
- Asst. Secretary/Treasurer

OATH OF OFFICE – 2024 OFFICERS

FINANCE PRESENTATION – Mr. Ron Gardner, Gardner & Rosario, LLC

2024 COMMITTEE ASSIGNMENTS

- | | |
|-------------|----------------------------------|
| ✓ Finance | - Mr. Damiano and Mr. Scarantino |
| ✓ Personnel | - Mr. Avolio and Mr. McCray |

CONSENT AGENDA: RESOLUTIONS FOR CONSIDERATION AND POSSIBLE FORMAL ACTION

RESOLUTION # 24-0228-01 – Resolution Authorizing the Appointment of Various Professional Service Providers and the Execution of Professional Service Contracts, in Accordance with the Fair and Open Selection Process

RESOLUTION # 24-0228-02 – Resolution Adopting an Order of Business for Conducting Meetings of The Township of Hillsborough Municipal Utilities Authority (TTHMUA)

RESOLUTION # 24-0228-03 – Resolution Adopting the By-Laws of The Township of Hillsborough Municipal Utilities Authority (TTHMUA)

RESOLUTION # 24-0228-04 – Resolution Adopting and Authorizing the Publication of the Annual Meeting Calendar of The Township of Hillsborough Municipal Utilities Authority (TTHMUA)

RESOLUTION # 24-0228-05 – Resolution Authorizing the Mailing of Meeting Notices and Fees of The Township of Hillsborough Municipal Utilities Authority (TTHMUA)

RESOLUTION # 24-0228-06 – Resolution Authorizing the Adoption of an Indemnification Policy for The Township of Hillsborough Municipal Utilities Authority (TTHMUA)

RESOLUTION # 24-0228-07 – Resolution Designating the Official Newspapers of The Township of Hillsborough Municipal Utility Authority (TTHMUA)

RESOLUTION # 24-0228-08 – Resolution Establishing the Office Hours and Holiday Schedule of The Township of Hillsborough Municipal Utility Authority (TTHMUA)

RESOLUTION # 24-0228-09 – Appointing Pamela Borek, Executive Director of The Township of Hillsborough Municipal Utilities Authority (TTHMUA) as the Certifying Officer and Collector of Charges of TTHMUA

RESOLUTION # 24-0228-10 – Resolution Appointing Pamela Borek, Executive Director of The Township of Hillsborough Municipal Utilities Authority (TTHMUA) as the Public Agency Compliance Officer of TTHMUA

RESOLUTION # 24-0228-11 – Resolution Adopting a Cash Management Plan for The Township of Hillsborough Municipal Utilities Authority (TTHMUA)

RESOLUTION # 24-0228-12 – Resolution Designating the Official Depositories for The Township of Hillsborough Municipal Utilities Authority (TTHMUA)

RESOLUTION # 24-0228-13 – Resolution Authorizing Disbursements for The Township of Hillsborough Municipal Utilities Authority (TTHMUA)

RESOLUTION # 23-0228-14 – Resolution Authorizing Payroll Disbursements for The Township of Hillsborough Municipal Utilities Authority (TTHMUA)

RESOLUTION # 24-0228-15 – Resolution Authorizing Investments for The Township of Hillsborough Municipal Utilities Authority (TTHMUA)

RESOLUTION #24-0228-16 Resolution Authorizing the Execution of Contracts to Purchase Easements Related to the Sunnymead Pump Station and Force Main Project

RESOLUTION #24-0228-17– Resolution Ratifying and Confirming the Establishment of One (1) New Certificate of Deposit Account, Held at Provident Bank, Hillsborough, For the Term of 91 Days

RESOLUTION #24-0228-18 – Resolution Appointing Christian Kastrud, P.E. as Engineer for The Township of Hillsborough Municipal Utilities Authority (TTHMUA)

RESOLUTION #24-0228-19 – Resolution Thanking Commissioner Avolio for his Service and Dedication Serving The Township of Hillsborough Municipal Utilities Authority as Vice-Chair for Seven Years and a Chairman for the Past Twelve Years

RESOLUTION # 24-0228-20 – Resolution Acknowledging the Receipt of a New Jersey Municipal Authorities Joint Insurance Fund Safety Incentive Program Safety Award for 2023 and Granting the Staff a Safety Day (a Personal Day for Each Employee)

APPROVAL OF MINUTES

January 24, 2024 Regular Meeting Minutes

DISCUSSION / POSSIBLE MATTERS FOR CONSIDERATION

Project updates including, but not limited to the following:

- Gumble Repair
- Mulford Design
- The Enclave at Roycebrook
- Fox Chase / Piedmont Path
- Sunnymead Pump Station Design

SRVSA REPORT

CLAIMS LIST

- General Fund - January 24, 2024, PSI (only) \$19,874.99
- Operating Fund - February 28, 2024
- General Fund - February 28, 2024

ADJOURNMENT