



**TOWNSHIP OF HILLSBOROUGH MUNICIPAL UTILITIES AUTHORITY  
REORGANIZATION & REGULAR MEETING MINUTES  
MONDAY – MARCH 11, 2024**

The Township of Hillsborough Municipal Utilities Authority held a meeting that began at approximately at 9:00 AM on Monday, March 11, 2024, with the following members present:

Robert McCray  
Richard Nunn  
Frank Scarantino

Also, present was Executive Director Pamela Borek.

Mr. Avolio and Mr. Damiano were noted as absent.

**ANNOUNCEMENT – Open Public Meetings Act**

In accordance with the provisions of Section 5 of the Open Public Meetings Act, Chapter 231 of the Public Laws of 1975, notice of this meeting was made by notifying the officially designated newspaper and the Hillsborough Township Clerk that this meeting would take place on March 11, 2024, at 9:00 am.

**PLEDGE OF ALLEGIANCE**

**BUSINESS FROM THE FLOOR**

**APPROVAL OF MINUTES**

None at this time.

**MATTERS FOR CONSIDERATION**

**RESOLUTION #24-0311-01** – Resolution Authorizing the Review of Plans and Application Submitted for The Enclave at Royce Brook – A motion was made by Mr. McCray to table this resolution. Said motion was seconded by Mr. Scarantino, all those present voted in favor and this resolution was tabled.

**DISCUSSION**

**Capital Planning and Financing**

Ms. Borek brought forth the two main capital projects that the Authority is currently undertaking, the Sunnymead Pump Station and Mulford Pump Station, and shared the estimated costs of the projects.

Mr. Scarantino shared insight into the trust process, particularly as it relates to reimbursements.

There was a brief discussion regarding the potential property acquisition. No further action was taken.

Ms. Borek informed the Board of the Municipal Consent Ordinance that Hillsborough Township has been requested to introduced for the NJ American Water purchase of the Manville Sanitary Sewer System and as it pertains to a section of Hillsborough Township that is served by Manville.

Ms. Borek shared the February Dashboard statistics presentation.

**Facilities / Projects Update:**

Ms. Borek reported on the following:

The Pedestrian Bridge could be a potential Eagle Scout project but the issue with that is the Township does not have a way to know when the next candidate will inquire for a project.

The Gumble Pump Station is on target for installation to start on Monday, March 11th – 8 am.

The Sunnymeade Pump Station is in review with SRVSA. A meeting was held March 1st with VNHA, MUA and SRVSA to review requirements for SRVSA. Target is for VNHA to have a response to SRVSA by March 10th, so it can be considered at the March 25th SRVSA meeting.

Regarding the Sunnymeade Force Main Project, letters have been sent to the 7 property owners to purchase the easements. Status of other easements has been asked to both VNHA and Napolitano's office, awaiting response.

The Mulford Lane Pump Station Replacement (TTHMUA Contract No. 53) plans are in review, TWA application completed and sent back to H2M.

The Mulford Lane Pump Station Failure claim was initially denied by Qual-lynx, due to age, wear and tear, and overuse. After a teleconference with the representative, they will be reopening the claim; \$27,471.46 will be considered by the JIF on March 27th at their meeting for reimbursement to the Authority.

The Piedmont Path / Fox Chase Sewer Replacement TWA is in DEP Review.

Easement Maintenance / Inventory is being surveyed and easements in need of maintenance are being identified.

I&I: estimates were obtained for outsourcing point repairs; it is cost prohibitive to the Authority to outsource this activity. Another option would be to purchase duplicate equipment and incur minimal overtime to complete more than one point repair each day.

The GIS Trimble handheld unit was sent out for factory reset. It was received earlier this week, and points are being gathered, maintenance issues being noted, pertinent information being added.

Ms. Borek reported that the team is looking at the current job descriptions and will advise the Personnel Committee when the revisions are available for review.

Chairman Nunn asked Ms. Borek about inspection risers and being cut to grade as per the Rules and Regulations. He pointed out a location that was not done so. Ms. Borek advised she will meet with the Inspection Team and report back at the next Board Meeting.

The next SRVSA meeting is March 25<sup>th</sup>.

**ADJOURNMENT**

With no further business to discuss, a motion was made by Mr. McCray, seconded by Mr. Scarantino to adjourn the meeting at 10:29 am and all those present voted in favor.